

NUTHURST PARISH COUNCIL

Clerk to the Council
Mrs Sarah Hall

107 Morris Drive
Billingshurst
West Sussex
RH14 9ST
Tel, 07584 308 408
E-mail: nuthurstparishclk@btinternet.com
Website: Nuthurstparishcouncil.co.uk

27th March 2018

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

Wednesday 4th April 2018 commencing at **8.00pm**.
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

A G E N D A

- 1. APOLOGIES FOR ABSENCE** - to receive apologies of absence.
- 2. DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
- 3. CHAIRMANS ANNOUNCEMENT**
- 4. APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 7th March 2018.
- 5. UPDATE FROM THE PARISH COMMUNITY RTE GROUP ON SPEEDING ISSUES**
- 6. TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – none.
- 7. TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – Planning Committee Meetings held on 21st March 2018.
- 8. CORRESPONDENCE** – to receive and discuss correspondence received by Council.
 - i. Horsham District Council**
 - a)** Email dated 13th March 2018, from strategic.planning@horsham.gov.uk, providing details of the Horsham District Planning Framework review and seven-week consultation period (WBN 1203/18).

- b) Email dated 19th March 2018, from Tracey Robbins, inviting the Chairman to Horsham District Council's Annual Reception on 23rd May 2018.
 - c) Email dated 26th March 2018, from Sharon Cadman, providing details of the new 'Public Spaces Protection Orders in Horsham District' (WBN 2603/18).
- ii. **West Sussex County Council**
 - a) Email dated 8th March 2018, from pro@westsussex.gov.uk, providing details of the Access Rangers summer 2018 inspection & the work completed in 2017 (WBN 0503/18).
 - b) Email dated 15th March 2018, from Louise Goldsmith, providing further information on the Velo South Event September 2018 (WBN 1203/18).
 - c) Email dated 21st March 2018, from planning.applications@westsussex.gov.uk, providing details of the proposal (Recycling, recovery and renewable energy facility) for the former Wealden Brickworks (WBN 1903/18).
- iii. **General Correspondence**
 - a) Letter dated 28th February 2018, on behalf of the residents of Greens Lane, re the ownership of trees bordering the lane and responsibilities of the repair costs of the lane.
 - b) Email dated 9th March 2018 from Joel Hufford, Southern Water, providing details of the Water Resources Management Plan and Drought Plan consultations (WBN 1103/18).
 - c) Email dated 20th March 2018, from horshamolderpersonsforum@gmail.com, providing an update on the Older Peoples Forum (WBN 1903/18).
- iv. **Sussex Police**
All correspondence included on Weekly Briefing Notes.

9. DISTRICT AND COUNTY COUNCILLORS REPORTS

10. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

11. PLANNING MATTERS

i. NEW APPLICATIONS

DC/18/0594 23/03/2018	Erection of a single storey side extension. 18 Lime Kiln Road, Mannings Heath
DC/18/0549 23/03/2018	Conversion of existing stable building into holiday let with temporary use by owners. Nuthurst Farm, Nuthurst Street, Nuthurst
DC/18/0541 27/03/2018	Demolition of existing outbuilding and erection of replacement garage and basement level garden store. Dry Buildings, Sedgwick Park, Horsham

ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED

DC/17/2734 - Fox Cottage, Sedgwick Park, Horsham
DC/18/0197 - Jamesland Farm, Copsale Road, Copsale

REFUSED

DC/17/2524 - Micklepage, Nuthurst Street, Nuthurst

APPLICATION WITHDRAWN

DC/17/2854 - 13 The Birches, Mannings Heath

iii. PLANNING UPDATES

iv. FOOTING INSPECTIONS

12. PARISH PLAN

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

13. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

14. FINANCE

- i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (Jan)	156.81	7.84	164.65
Profitable Websites (March)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	78.30		78.30
Postage (Stamps)	0.00		0.00
Stationary (Punch Pockets/Paper/Pins)	5.40		5.40
Return of A4 Display Holder	11.19		11.19
Replacement A4 Display Holder	6.00	1.20	7.20
Cllr V Court Expenses			
Internet/Stationary	12.50		12.50
Cllr O Hydes Expenses (DC/17/2524)			
Stamps	15.36		15.36
Paper & Envelopes	8.32	1.66	9.98
Clerks Office Allowance (1 st March 2018)	87.50		87.50
WSCC Sarah Hall Salary February 2018	975.86		975.86
WSCC Payroll Services 01/10/17 - 31/03/18	36.84	7.37	44.21
SSALC Spring Conference (11768 05/03/18)	45.00	9.00	54.00
SSALC Clerks Networking Day (11828 12/03/18)	80.00	16.00	96.00
SSE Contracting (Golding Lane opp Village Store)	229.00	45.80	274.80
Albury Equestrian Construction - Bus Stop (Balance)	1,791.00		1,791.00
HDC Dog Bin Emptying (7335245 01/03/2018)	404.00		404.00
HDC Dog Bin Emptying (Credit 7335245 01/03/2018)	-404.00		-404.00
Total Payments	£3,587.07	£88.87	£3,675.94
<u>Receipts</u>			
Nat West Interest (February 2018)	(1.25)		(1.25)
Total Receipts	(£ 1.25)		(£ 1.25)

- ii) To approve and sign the bank reconciliation for February 2018.
- ii) To approve the transfer of £3,500.00 from the Nat West Deposit account into the current Account.
- iii) To discuss subscribing to NALC's Local Council Review Magazine 2018/19. 1-3 copies £17.00 per subscription.

15. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- iii) To provide and update on Cricket Club issues.

16. HIGHWAY MATTERS

18. BROADBAND IN THE PARISH

19. OPPORTUNITIES FOR PARISH & TOWN COUNCILS TO SUPPORT HEALTH & WELLBEING

20. CLUSTERING WITH NEIGHBOURING PARISHES

21. VILLAGE GATEWAYS

To discuss the removal of the existing name signs.

21. GENERAL DATA PROTECTION REGULATION

22. COUNCILLOR TRAINING/SEMINARS

23. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 2nd MAY 2018