

NUTHURST PARISH COUNCIL

Clerk to the Council
Mrs Sarah Hall

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West Sussex
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25th July 2018

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING
Wednesday 1st August 2018 commencing at **8.00pm**.
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

A G E N D A

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMAN'S ANNOUNCEMENTS**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 4th July 2018.
5. **PRESENTATION FROM AGE UK HORSHAM (NICKY FULLER)**
6. **TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – none.
7. **TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – to approve as a true and correct record the minutes of the Planning Committee meeting held on 18th July 2018.
8. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
 - i. **Horsham District Council**
All correspondence included on Weekly Briefing Notes
 - ii. **West Sussex County Council**
 - a) Email dated 3rd July 2018, from Catherine Cannon, providing details of the 'Launch Refill Horsham District' (WBN 0207/18).

- b) Email dated 5th July 2018, from Thomas King, advising that the footpath from Domesday Lane to Nuthurst Road would be swept and inspected at the end of July.
- c) Email dated 25th July 2018, from Sarah Piggott, advising of surface improvements on the Downs Link, between the Bar Lane car park and the first footpath heading South towards West Grinstead. Work will begin the week begin 3rd September 2018 and take approximately 4 weeks, during this time the Downs Link will be closed during working hours.
- iii. **General Correspondence**
 - a) Email dated 7th July 2018, from David Christian, Chair of St Andrew's Governors, thanking the Parish Council for their `congratulations on the recent OFSTED report.
 - b) Email dated 25th July 2018, from Nicky Fuller, AGE UK Horsham, providing details of a grant scheme from the estate of John and Frances West. Anyone who is only on a basic pension/pension credit aged over 65 can apply.
- iv. **Sussex Police**
All correspondence included on Weekly Briefing Notes (WBN) and PC website.

9. DISTRICT AND COUNTY COUNCILLORS REPORTS

10. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

11. PLANNING MATTERS

- i. **NEW APPLICATIONS** none.
- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**
 - PERMITTED**
 - DC/18/0752 - Quarries Cottage, Winterpit Lane, Mannings Heath
 - DC/18/1072 - New Brook Farm, Nuthurst Road, Maplehurst
 - DC/18/1463 - Oaktree Farm Care Ltd, Oaktree Farm, Copsale Road, Copsale
 - PRIOR APPROVAL REQUIRED & GRANTED**
 - DC/18/0974 - Bulls Farm, Sedgwick Lane, Horsham
 - DISCHARGE OF CONDITIONS PERMITTED**
 - DISC/18/0183 - Oaktree Farm Care Ltd, Oaktree Farm, Copsale Road, Copsale
 - REFUSED (COUNTY MATTER WASTE APPLICATION)**
 - WSCC/015/18/NH - Former Wealden Brickworks, Langhurstwood Road, Horsham
- iii. **PLANNING UPDATES**

12. PARISH PLAN

- i) To provide an update on `Improving Green Spaces in the Parish`
- ii) To provide an update on `Parish Walks`

13. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

14. FINANCE

- i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (May)	156.81	7.84	164.65
Profitable Websites (July)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	37.80		37.80
Postage (Stamps)	6.75		6.75
Paper	6.75		6.75
Notebook	2.50		2.50
Parking	0.50		0.50
Cllr V Court Expenses			

Internet/Stationary	12.50		12.50
Office Depot (Printing Saddlers Farm TPO)	10.00		10.00
WSSC Sarah Hall Salary June 2018	1,269.52		1,269.52
GDPR Info Ltd (Inv 60068))	450.00	90.00	540.00
SSE Lighting (Park Lane)	105.44	21.09	126.53
Bartlett Tree Experts (inv 37578664-0)	750.00	150.00	900.00
PHB Contractors (inv 12872)	165.00	33.00	198.00
Clarity Copiers (inv 40865)	110.82	22.16	132.98

Total Payments	£3,132.38	£324.09	£3,456.47
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Receipts

Nat West Interest (June)	(1.39)		(1.39)
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Total Receipts	(£1.39)		(£1.39)
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- ii) To approve and sign the bank reconciliation for June 2018.
- iii) To approve the transfer of £3,500.00 from the Nat West Deposit account into the current Account.
- iv) To approve the figures for the first quarter of the year.

15. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To provide an update on the RoSPA Report.
- ii) To discuss Village Green matters.
- iii) To provide and update on Cricket Club issues.

16. HIGHWAY MATTERS

17. BROADBAND IN THE PARISH

18. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING

19. VILLAGE GATEWAYS

To discuss the continued maintenance of the gateways.

20. GENERAL DATA PROTECTION REGULATION

21. COUNCILLOR TRAINING/SEMINARS

22. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 5th September 2018