

# NUTHURST PARISH COUNCIL

**Clerk to the Council**  
Mrs Sarah Hall

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29<sup>th</sup> November 2017

Dear Councillor,

## **NUTHURST PARISH COUNCIL MEETING**

Wednesday 6<sup>th</sup> December 2017 commencing at **8.00pm**.  
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

<b>Councillors:</b>	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs J McClean	
	Mrs A Gaffney	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall  
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMAN'S ANNOUNCEMENT** (recording of meetings).
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 1<sup>st</sup> November 2017.
5. **TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – Finance Committee Meeting held on 8<sup>th</sup> November 2017.
6. **TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – Planning Committee Meetings held on 13<sup>th</sup> and 23<sup>rd</sup> November 2017.
7. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
  - i. **Horsham District Council**
    - a) Email dated 23<sup>rd</sup> October 2017, from Suzanne Shaw, providing the details of the Parishes unspent & potential S106 Funds.
    - b) Email dated 1<sup>st</sup> November 2017, from Jenny Smith, advising that the Harriots Close road sign will be replaced (including no entry symbol) within 10 weeks.

- c) Email dated 10<sup>th</sup> November 2017, from Greg Charman, providing details of the expansion of the Neighbourhood Warden scheme in the District (Weekly Briefing Note 0611/17).
- ii. **West Sussex County Council.**
  - a) Email dated 30<sup>th</sup> October 2017, from Deanne Ambrose, providing details of the West Sussex Integrated Prevention and Earliest Help Service - The Purple Bus (Weekly Briefing Note 3010/17).
  - b) Email dated 16<sup>th</sup> November 2017, from Elizabeth Packer, providing the details of the report on Horsham District Older Peoples insight into Hospital Admissions (Weekly Briefing Note 1311/17).
  - c) Email dated 28<sup>th</sup> November 2017, from Andy Wharton, advising that the Sussex Coaches 17 Sunday service will be reduced to three return journeys from January 2018. The Monday to Saturday service operated by Stage Coach remains unchanged (Weekly Briefing Note 2711/17).
  - d) Email dated 28<sup>th</sup> November 2017, from Helen Moules, providing the details of the consultation on School Admission Arrangements 2019/2020 (Weekly Briefing Note 2711/17).
- iii. **General Correspondence**
  - a) Email dated 9<sup>th</sup> November 2017, from notifications@vehicle-operator-licensing.service.gov.uk, providing details of an application from TJD Waste Away to operate two vehicles from Stonehouse Farm, Handcross Road, Plummers Plain (Weekly Briefing Note 0611/17).
  - b) Email dated 12<sup>th</sup> November 2017, from Andrew Ross, offering to plant ornamental trees on the green between Church Road and Lime Kiln Road.
- iv. **Sussex Police**
  - a) Email dated 6<sup>th</sup> November 2017, from alert@neighbourhoodalert.co.uk, providing the details of the 'Local Policing Model' (Weekly Briefing Note 0611/17).
  - b) Email dated 13<sup>th</sup> November 2017, from Elinor Evans, providing the details of the consultation on 'Would you pay more for Policing in Sussex?' (Weekly Briefing Note 1311/17).

## 8. DISTRICT AND COUNTY COUNCILLORS REPORTS

9. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

## 10. PLANNING MATTERS

### i.

<b>DC/17/2535</b> 23/11/2017	<b>Full application for a 5-pitch proposed site for settled gypsy accommodation.</b> Land rear of Millers Mead, Nuthurst Street, Nuthurst
<b>DC/17/2614</b> 27/11/2017	<b>Erection of stables on agricultural land to the rear of Jamesland Farm.</b> Jamesland Farm, Copsale Road, Copsale
<b>DISC/17/0450</b> 15/11/2017	<b>Approval of details reserved by conditions 4 and 5 on DC/17/1419.</b> Stonehouse Farm, Nuthurst Street, Nuthurst
<b>DISC/17/0456</b> 17/11/2017	<b>Approval of details reserved by condition 6 to approved application DC/17/1714</b> 3A Twin Oaks, Ghyll House Farm, Broadwater Lane, Copsale

### ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED**

DC/17/1373 - 24 Whytings, Mannings Heath (surgery 1 Oak)  
 DC/17/1592 - Jasmine House, 10 Winterpit Close, Mannings Heath (surgery 3 Oaks)  
 DC/17/1714 - Ghyll House Farm, Broadwater Lane, Copsale  
 DC/17/1952 - The Orchard, Park Lane, Maplehurst  
 DC/17/1984 - 1 Lime Kiln Road, Mannings Heath

DC/17/2024 - Fairoaks. Winterpit Lane, Mannings Heath (surgery 1 Oak)  
 DC/17/2092 - Brambles, Winterpit Lane, Mannings Heath  
 DC/17/2103 - Bunthornes, Sedgwick Lane, Horsham  
 DC/17/2214 - Fairings, Brighton Road, Manings Heath

**PERMITTED DEVELOPMENT**

DC/17/2282 - Orange Aerial Mast, Abinger Hill, Maplehurst

**APPROVAL OF DETAILS RESERVED**

DISC/17/0305 - Land adjacent to Nuthurst Road, Monks Gate

iii. **PLANNING UPDATES**

**11. PARISH PLAN**

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

**12. LOCAL ASSOCIATION AND OTHER BODIES REPORTS**

**13. FINANCE**

- i) To approve the following items of expenditure: -

	<b>Net £</b>	<b>VAT £</b>	<b>Totals £</b>
<b><u>Accounts paid by Direct Debit</u></b>			
EDF Energy Street Lighting Energy (Sept)	155.79	7.79	163.58
Profitable Websites (December)	30.00		30.00
<b><u>Accounts paid at this meeting</u></b>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	72.00		72.00
Paper/Files & Dividers	12.50		12.50
Postage (R/delivery & Stamps)	12.98		12.98
Currys (Sony Dictaphone)	18.32	3.67	21.99
Deposit - Xmas Get-together	60.00		60.00
Mrs V Court Expenses			
Internet/Stationary	12.50		12.50
Sarah Hall Office Allowance	87.50		87.50
WSCC Sarah Hall Salary October 2017	975.86		975.86
WSCC Payroll Services (8001258981 03.11.17)	36.84	7.37	44.21
<b>Total Payments</b>	<b>£1,492.28</b>	<b>£ 18.83</b>	<b>£1,511.11</b>
<b><u>Receipts</u></b>			
Nat West Interest (October 2017)	(0.39)		(0.39)
<b>Total Receipts</b>	<b>(£ 0.39)</b>		<b>(£ 0.39)</b>

- ii) To discuss and approve the 2018/2019 Budget/Precept.
- iii) To note the draft Tax Base (Band D equivalent) figures have been received from HDC and there is no grant available in 2018/2019.
- iv) To note Moore Stephens have been appointed External Auditor for 2017/2022.
- v) To note subscriptions for 2018/2019 SALC £474.8394 (2.74% increase 30.38p per elector) & NALC £107.2218 (1.9% increase 6.86p per elector)
- vi) To approve and sign the bank reconciliations for October 2017.
- vii) To approve the transfer of £2,000.00 from the Nat West Deposit into the current account.

**14. MANNINGS HEATH VILLAGE GREEN**

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- ii) To provide and update on Cricket Club issues.

**15. HIGHWAY MATTERS**

To discuss highway issues.

- 16. SPEEDING ISSUES**
  - i) To provide an update on the installation of the Village Gateways.
  - ii) To provide an update on the proposed 20mph Speed limit outside St Andrews School
- 17. BROADBAND IN THE PARISH**

To provide an update on Broadband in the Parish.
- 18. OPPORTUNITIES FOR PARISH & TOWN COUNCILS TO SUPPORT HEALTH & WELLBEING**
- 19. CLUSTERING WITH NEIGHBOURING PARISHES**
- 20. GENERAL DATA PROTECTION REGULATION**
- 21. POLICIES & PROCEDURES**
  - i) To discuss and adopt Risk Assessments, Training Policy and Data Protection Policy.
  - ii) To note all Policies and Procedures need to be read and understood by 3<sup>rd</sup> January.
- 22. COUNCILLOR TRAINING/SEMINARS**

To provide an update on Councillor Training/Seminars.
- 23. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 3<sup>rd</sup> JANUARY 2018