

Memo (Agenda July 2018 - Appendix A)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 10th June 2018 (Week commencing 4th June 2018)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

| Number | Applicant & Reason | |
|---|--|-------------------------------------|
| DC/18/0752 06/06/2018 (amended plans) | Demolition of existing detached garage and erection of a two storey side extension with dormer windows & garage. Quarries, Winterpit Lane, Mannings Heath | Will be included on Planning agenda |
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(2) **Correspondence**

| Document | |
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| GDPR Training Email dated 7 th June 2018, from Lynda Spain, HDC Please find a link to a GDPR Training session, which is being organised by HDC, below, the training is on 26 th June 2018, 09.15 -12.30 and costs £35.00 per person. https://www.eventbrite.co.uk/e/data-protection-and-gdpr-tickets-46153228549?aff=es2 Please let the Clerk know if you would like to attend. | For information |
| WSCC/015/8/NH - Recycling, Recovery and Renewable Energy Facility and Ancillary Infrastructure Email dated 8 th June 2018, from Tracey Guinea, WSCC West Sussex County Council Planning Application - WSCC/015/18/NH - Recycling, Recovery and Renewable Energy Facility and Ancillary Infrastructure. Former Wealden Brickworks (Site HB), Langhurstwood Road, Horsham, West Sussex, RH12 4QD I would like to let you know that the above application is to be considered at the meeting of the Planning Committee to be held at 10.30 a.m. on Tuesday 19 June 2018 . The meeting will be taking place at County Hall, West Street, Chichester, PO19 1RQ. It is possible to access the agenda and reports for the meeting at the web address below: | For information |

<https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/statutory-committees/planning-committee/>

IMPORTANT INFORMATION ABOUT THE MEETING

Speaking at the Committee

Attached is a leaflet setting out our procedures for public participation at the Planning Committee, should you wish to consider addressing the Committee on the application. I ask that you note the information on the limited number of speakers allowed under our Constitution. It is expected that there will be a lot of interest in registering to speak at the Planning Committee meeting. **Speakers will be accepted on a first come, first served basis once papers are available. It is likely that speaker slots will be filled very quickly following this notification.** This means some requests to speak may be declined. Therefore, please be aware that anyone who is successful in their request will be asked if they are willing have their contact details shared with those who are unsuccessful; this is so that you can discuss if you are willing to include other people's views within your presentation.

PLEASE NOTE – There is currently problem with my telephone and I am not always able to answer calls (calls are dropping out before I am able to pick-up). Therefore, in order to ensure that you are able to register your interest in speaking, please email me at tracey.guinea@westsussex.gov.uk in the first instance. As mentioned above, requests will be dealt with in order of first come, first served.

Webcast of the Committee meeting:

We are aware that there is a lot of interest in this planning application and we want you to be able to follow what is happening. Therefore, we will be making this meeting available to view online, and so the proceedings of the Committee will be broadcast live on the internet via webcast. This provides you with the opportunity to watch the meeting online whilst it is happening, or afterwards if you prefer (webcasts are retained for a period of 6 months).

The address to access the webcast is: <http://www.westsussex.public-tv/core/portal/home>

The webcast will conclude at the end of Item 4 (b), which is the application to be heard.

Anyone speaking on this application will be seen and named online. Audience members may be visible in the background.

Attendance at the Committee meeting

Because of the high level of public interest in this application, attendance at the Planning Committee meeting will be via allocated ticket. There is a maximum number of 75 seats available in the public gallery at County Hall. Places for tickets will be allocated on a first come, first served basis.

To apply for a ticket to the meeting, please send a request with your contact details to the following Democratic Services email: Democratic.Services@westsussex.gov.uk (please do not contact me directly for a ticket).

We will let you know if you have been allocated a seat and provide you with the necessary information about attending the meeting.

Please note that no public parking is available at County Hall. Those who are allocated a ticket to the meeting will be advised about public car parking facilities

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| <p>available in Chichester at the time tickets are sent out. This link will support you in using sustainable travel options, if you wish to use public transport.</p> <p>Other applications to be heard There will be two applications to be heard by the Committee on the day. This application will be the second to be heard. We ask that you be patient whilst the other application is considered by the Committee and debated on first.</p> <p>Committee Papers In the interest of minimising environmental impacts and reducing costs, we ask that if you are attending the event and wish to have a printed copy of the papers that you download them from our website and print them out. A small supply of copies of the report will be available at the meeting for people who do not have access to a printer.</p> | |
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Sarah Hall,
Clerk to the Parish Council