

NUTHURST PARISH COUNCIL

Clerk to the Council
Mrs Sarah Hall

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27th June 2018

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

Wednesday 4th July 2018 commencing at **8.00pm**.
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

A G E N D A

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMAN'S ANNOUNCEMENT**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 6th June 2018
5. **TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – none.
6. **TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – Planning Committee meeting minutes held on 20th June 2018.
7. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
 - i. **Horsham District Council**
 - a) Email dated 22nd June 2018, from Maxine Mears, providing details of the Polling District and Polling Station Review (WBN 1806/18).
 - b) Email dated 13th June 2018, from HorshamDC@public.govdelivery.com, providing details of Voluntary Sector Support in the District (WBN 1306/18).

ii. **West Sussex County Council**

- a) Email dated 14th June 2018 communitysafety.wellbeing@westsussex.gov.uk, providing details of the Parent & Carer Online Safety Survey (WBN 1106/18).
- b) Email dated 20th June 2018, CCDLocalTransportPlan@westsussex.gov.uk, providing details of the Strategic Transport Investment Programme (STIP) Stakeholder Engagement June 2018 (WBN 1806/18).
- c) Email dated 25th June 2018, from Irene Loft, providing details of the Dementia Framework review (WBN 1806/18).

iii. **General Correspondence**

- a) Email dated 1st June 2018, from Anna Beams, SALC, providing details of 'Battle's Over A Nations Tribute' 11th November 2018 (WBN 2805/18)
- b) Email dated 19th June 2018, from the landowner, advising that arrangement had been made to cut the hedgerow at the end of Church Road.
- c) Email dated 20th June 2018, from Nicky Fuller, Age UK Horsham, confirming her attendance at the FPC meeting 1st August 2018.

iv. **Sussex Police**

All correspondence included on Weekly Briefing Notes (WBN) and PC website.

8. **DISTRICT AND COUNTY COUNCILLORS REPORTS**

9. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

10. **PLANNING MATTERS**

i. **NEW APPLICATIONS**

DC/18/1046 22/06/2018 (amended)	Variation of Condition 1 of previously approved application DC/15/2493 (Erection of three two storey houses). Minor material amendments to facilitate alterations to approved site layout and approved designs. Micklepage, Nuthurst Street, Nuthurst
DC/18/1283 21/06/2018	DC/18/1283 - Removal of Condition Number 5 to previously approved application DC/17/1165 (Proposed siting of a temporary agricultural worker's dwelling for three years and the erection of a twin-span polytunnel for livestock housing). Removal sought to facilitate permanent siting of approved agricultural workers dwelling. Top Paddock, Kerves Lane, Horsham

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED**

DC/17/2216 - Hawthorns, Bar Lane, Southwater

DC/18/0825 - 2 New Cottages, Copsale Road, Maplehurst

DC/18/0863 - Harriots House, 1 Harriots Close, Nuthurst

REFUSED

DC/17/1195 - Coombe Cottage, Church Road, Mannings Heath

DC/18/0793 - Forest House Cottage, Winterpit Lane, Mannings Heath

iii. **PLANNING UPDATES (includes)**

DC/17/2216 Hawthorns, Bar Lane

Restocking Order Land North of Monks Gate (30th June 2018)

11. **PARISH PLAN**

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

12. **LOCAL ASSOCIATION AND OTHER BODIES REPORTS**

13. **FINANCE**

- i) To approve the following items of expenditure: -

Net	VAT	Totals
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	£	£	£
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (April)	155.79	7.79	163.58
Profitable Websites (June)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	81.00		81.00
Postage (Stamps)	2.11		2.11
Paper	2.75		2.75
Parking	0.50		0.50
Cllr V Court Expenses			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary May 2018	1,269.52		1,269.52
RoSPA Play Safety (inv 35927)	66.50	13.30	79.80
ICO (Annual Data Protection Fee)	40.00		40.00
SSALC Councillor Briefing (inv 12077)	60.00	12.00	72.00
SSALC Clerks Development (inv 12087)	100.00	20.00	120.00
Paid between Meetings			
Paul Ashwell 1Crown Office Row (inv 85916PA530)	925.00	185.00	1,110.00
Paul Ashwell 1 Crown Office Row (inv 86385PA531)	250.00	50.00	300.00
Total Payments	£3,013.66	£288.09	£3,301.75
<u>Receipts</u>			
Nat West Interest (May)	(1.64)		(1.64)
VAT Reclaim 2017/2018	(£3,831.90)		(£3,831.90)
Total Receipts	(£3,833.54)		(£3,833.54)

- ii) To approve and sign the bank reconciliation for May 2018.
- iii) To approve the transfer of £3,500.00 from the Nat West Deposit account into the current Account.
- iv) Lighting Column, opposite Nuthurst Road, Monks Gate - to note the insurers are unable to identify a viable Third Party to recover against and 'uninsured losses' will not be covered.
- v) To note the Clerk has requested quotations to replace the street light opposite the Mannings Heath Village Hall and outside 2 Harriots Close, Nuthurst.

14. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To discuss the RoSPA Report.
- ii) To discuss Village Green matters.
- iii) To provide an update on the trees adjacent to the Village Green.
- iii) To provide and update on Cricket Club issues.

15. HIGHWAY MATTERS

16. BROADBAND IN THE PARISH

17. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING

18. CLUSTERING WITH NEIGHBOURING PARISHES

19. VILLAGE GATEWAYS

20. GENERAL DATA PROTECTION REGULATION

21. UPDATED STANDING ORDERS

22. TIME OF MEETINGS

- 23. AUGUST 2018 MEETING**
- 24. COUNCILLOR GET TOGETHER**
- 25. COUNCILLOR TRAINING/SEMINARS**
- 26. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 1st AUGUST 2018