

Memo (Agenda June – Appendix A)

To: Parish Councillors

c.c: Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 8th May 2017 (Week commencing 1st May 2017)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) Planning Applications Issued

Number	Applicant & Reason	
	No new planning applications	

(2) Correspondence

Document	
<p>Horsham Park outdoor gym equipment Email dated 2nd May 2017, from Martin Bruton, Horsham District Older Peoples Forum</p> <p>Horsham District Council are seeking your opinion on new outdoor gym equipment in Horsham Park.</p> <p>Please give your opinion by completing the short https://www.snapsurveys.com/wh/s.asp?k=148361688687</p>	For information
<p>A Dog Walkers Guide to West Sussex – Free Event Email dated 2nd May 2017, from Fiona Baker, WSCC</p> <p>West Sussex County Council is pleased to offer its large dog walking population a unique opportunity to come along and discover more about the County from a dog walker's perspective. The sessions will bring together a host of partners who will present on a range of topics including;</p> <p>Sussex Police – Dog Walking and the Law; this is in response to the increase in livestock worrying and mythbusting around the law. RSPB – Protecting our environment South Downs National Park – Take the Lead campaign Community Safety – Being vigilant;</p> <p>There are two events taking place on Tuesday 16th May 6pm – 8pm and Saturday 20th May 10am – 12 noon. Both events are being held in the Main Conference Room at Brinsbury College, Pulborough with refreshments being served on arrival. The events are free to attend.</p>	For information

<p>Spaces are limited so we are encouraging people to book directly via the following Eventbrite links:</p> <p>https://www.eventbrite.co.uk/e/a-dog-walkers-guide-to-west-sussex-tickets-33461806163 https://www.eventbrite.co.uk/e/a-dog-walkers-guide-to-west-sussex-tickets-33583094941</p> <p>However, if you are experiencing problems with the links, would like further information or would like to be involved please do not hesitate to contact us directly at CommunitySafety.Wellbeing@westsussex.gov.uk</p>	
<p>Horsham District Visitor Economy Strategy – consultation survey Email dated 2nd May 2017, from Lynda Spain, HDC</p> <p>We are now at a point in the Visitor Economy Strategy project where we are asking both businesses and residents for their views.</p> <p>Residents survey: http://acornuk.poll daddy.com/s/horsham-residents-survey-1</p>	For information
<p>Minutes of HALC Meeting Email dated 2nd May 2117, from Beverley Bell, HALC Secretary</p> <p>Minutes of the Annual Meeting of HALC Thursday 27 April 2017 Lower Beeding Village Hall 7.30pm</p> <p><u>1.0 Attendance and Apologies for Absence</u> Those Present: Susie Fischel Ashurst Phil Baxter Shipley Jim Goddard Bramber Geoff Read Warnham Nick Stubbs Bramber Beverley Bell Terry Oliver Broadbridge Heath Apologies: Tim Burr Coldwaltham Peter Cozens Amberley Stephen Davies Colgate Alan Grant Billingshurst Ian Botting Denne NC Geoff Clark Broadbridge Heath Tony Duggan Henfield Ray Osgood Henfield Michael Lloyd Lower Beeding Paul Richards Shipley Val Court Nuthurst Slinfold Elaine Kipp Pulborough Norman Prince Thakeham</p> <p>Summary: 11 of the 32 Parish Councils and one of the three of the Neighbourhood Councils were represented.</p> <p><u>2.0 Election of Officers of HALC:</u> 2.1 Chairman – Michael Lloyd proposed Val Court as Chairman, was seconded by Geoff Read and AGREED UNANIMOUSLY. 2.2 Vice Chairman – Val Court proposed Terry Oliver as Vice Chairman, was seconded by Geoff Read and AGREED UNANIMOUSLY. 2.3 Secretary – Val Court proposed Beverley Bell as Secretary, was seconded by Geoff Read and AGREED UNANIMOUSLY. 2.4 Treasurer – Val Court nominated Susie Fischel who said she would speak to the Secretary to find out more about the role and if she is happy would take on the role, AGREED UNANIMOUSLY.</p> <p><u>3.0 Election of Representatives on Outside Bodies:</u> • Standards Committee (2) – Val Court, Philip Baxter • WSALC (2) – Val Court, Terry Oliver • Sussex/Surrey ALC (1 – Chairman) – Val Court • Community Safety Partnership (1) – Val Court • CPRE (1) – Susie Fischel • CLC (1 – North, 1 – South) – Val Court, Martin Toomey</p> <p><u>4.0 Approval of Minutes of the Meeting on 18 January 2017.</u> 4.1 It was AGREED that the minutes should be approved and signed as a correct record.</p> <p><u>5.0 Matters arising from item 4.0 – not on the agenda below.</u> 5.1 The Area Highways Manager will be attending the next HALC meeting on</p>	For information

<p>Wednesday 12 July 2017.</p> <p>5.2 The Farnham Neighbourhood Plan has been challenged by developers who are seeking an injunction to stop it going to referendum. Waverley Borough Council is going to robustly defend their position and intend to press ahead with the referendum. The Thakeham Neighbourhood Plan has been made. Henfield are starting again after their Neighbourhood Plan was challenged by a developer, but this time around there is no grant from HDC. The draft Warnham Neighbourhood Plan was sent to HDC in November but they are still awaiting their comments. Val Court said that the Nuthurst Neighbourhood Plan has enabled four planning applications and two appeals to be rejected. Terry Oliver said that SSALC can support Parish Council with Neighbourhood Plan issues as they have their own planning consultant Lindsay Frost.</p> <p><u>6.0 HALC Conference.</u></p> <p>6.1 The Chairman said the Conference had been very worthwhile, everyone got something out of it. It was very friendly, very informal and we will definitely return to Age UK next year. A new Councillor said how helpful he had found the Conference. It was AGREED to include a Neighbourhood Plans workshop next year.</p> <p><u>7.0 Training Passport Pilot</u></p> <p>7.1 Terry Oliver said the idea of the Training Passport had originated from a conversation following a WSALC meeting about Councillor training. He said the idea for the Passport is to have a book detailing what training is needed and when it should be done. Each individual Councillor would have their own Training Passport.</p> <p>7.2 SSALC also hold details of all attendance on training courses. Terry Oliver said the Training Passport is an incentive for Parish Councils to do the most training in their district. He said each Council makes its own decision and the training is not compulsory.</p> <p>7.3 Concerns were raised that this might be a disincentive for new Councillors. Terry Oliver replied that it is entirely optional if people take it up, but it may encourage some Councillors to take up training on an incremental approach. It was recognised that Councils are taking on more and more responsibility and Clerks are under greater pressure. Terry Oliver said training does give a better understanding of what the Clerk is trying to do. It does make Councils as employers aware of issues and helps to make better quality local government.</p> <p>7.4 A vote was taken on recommending the Training Passport to the WSALC Board: 10 in favour, 3 abstentions – AGREED.</p> <p>7.5 The Training Passport leaflet will be circulated to all members.</p> <p><u>8.0 Impact of Parking Charges</u></p> <p>8.1 Elaine Kipp had asked for a discussion on the impact of parking charges as there has been a lot of discussion on social media. People are now parking in side roads. There were no instructions on how to use the new machines, but HDC did provide instructions once they were made aware of the problem. It was reported that the Steyning car parks are as busy as ever, with two thirds of cars displaying the new disks. There have been a few teething problems in Henfield as the machines do not take cash; and there is a waiting list for long stay passes. It was suggested that there should be more signage about enforcement. Concerns were raised that Pulborough shops will struggle more as Sainsbury's and Tesco's offer free parking for 2 – 3 hours.</p> <p>8.2 The Chairman said that Parish Councils had made strong representation and HALC will keep this under review. It was AGREED to ask HDC to provide a review on the parking charges at the annual meeting in November.</p> <p><u>9.0 Reports from Representatives on Outside Bodies:</u></p> <p>9.1 Standards Committee - No meeting.</p> <p>9.2 WSALC - The report on Health and Wellbeing was launched at our Conference and Liz Leggo is training to become a dementia champion. There are</p>	
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<p>hubs at East Grinstead and Southwater. There is a competition for the best use of redundant red phone boxes. WSALC will be holding their AGM at Billingshurst on 04 October. The Director of West Sussex Highways gave a presentation to the Board recently and announced that Highways must cut their budget from £15 million to £7 million by 2020. The Director of Highways and the Director of Social Services will be attending alternate WSALC Board meetings. WSCC Highways may re-visit the project which would enable Parish Councils to take on highways roles.</p> <p>9.3 Sussex Surrey ALC – No report. 9.4 Community Safety Partnership – No meeting. 9.5 CPRE – No report. 9.6 CLC – No reports.</p> <p><u>10.0 Members Questions and Comments.</u> 10.1 The Health and Wellbeing Report summary will be circulated to all members.</p> <p><u>11.0 Date of Next Meeting</u> Wednesday 12 July 2017 Sandham Hall Coldwaltham Monday 18 September 2017 Beeson House Southwater</p>	
<p>New Items of Interest from Horsham District Council Email dated 2nd May 2017, from horsham@moderngov.co.uk</p> <p>Nuthurst 'Parish Design Statement' - agreement to consult</p> <p>Policy Development Advisory Group</p> <p>Decision type: Key Decision status: For Determination Wards affected: Nuthurst (including Lower Beeding) Notice of proposed decision first published: 01/03/2017 Decision due: 25 May 2017 by Cabinet Lead member: Cabinet Member for Planning and Development Contact: Barbara Childs, Head of Strategic Planning and Sustainability Email: barbara.childs@horsham.gov.uk.</p>	For information
<p>Your invitation to join Horsham's 4th Annual Riverside Walk on Saturday 15th July Email dated 3rd May 2017, from David Jessop</p> <p>Horsham's 4th Annual Riverside Walk, starting at 10.00am from the Rugby Club, Hammerpond Road</p> <p>The complete route is 13 miles but for walkers with less time or energy, a free pick-up minibus will be at various locations to take them back to the start. We are walking in a clockwise direction.</p> <p>Cold drinks : Chesworth Farm – from 10.40 to 11.15am Lunch : Warnham NR – from 12.00 to 2.00pm New House Farm Café – from 14.15 to 15.30pm</p> <p>This year we are asking walkers to consider obtaining sponsorship in aid of Action Medical Research but this is not obligatory and you may like to raise funds in the same way but for another charity.</p> <p>More information on our website www.horsham.community R.S.V.P. horshamriversidewalk@gmail.com or 07780 701184 Contact Action Medical Research</p>	For information

<p>for a Sponsorship Pack (or donate on the day) kking@action.org.uk or call 07821 117881</p>	
<p>Tourists Targeted by Fake Police Officers Email dated 4th May 2017, from alert@neighbourhoodalert.co.uk</p> <p>There has been a series of recent incidents reported to Action Fraud where a lone fraudster has approached victims whom they believe to be unfamiliar with the local area. They make an excuse to talk to the victims such as enquiring about directions or offering a recommendation for a good hotel.</p> <p>After this interaction, several other fraudsters will intervene purporting to be police officers in plain clothes and will sometimes present false identification as proof. The fake officers will then give a reason to examine the victims' wallet, purse or personal items. They may also examine the first fraudster's items or try to tell victims that the first fraudster is suspicious in order to gain victim trust and appear more realistic in their guise.</p> <p>After all the fake police 'checks' are finished, victims have then reported being handed back their personal items only to later realise that a quantity of money or valuables were missing.</p> <p>How to protect yourself:</p> <ul style="list-style-type: none"> • If an individual claims to be a police officer ask for their name and rank, force, and examine any identification presented; this is always good practice but especially important if they are not wearing a uniform. • The Police will never ask for your passwords or PIN details. Do not give this information to anyone. • The Police will never request that you withdraw/transfer any money to them or to a 'safe' account. • If you have been affected by this, or any other fraud, report it to Action Fraud by visiting www.actionfraud.police.uk 	<p>For information</p>
<p>Think before you throw campaign Email dated 5th May 2017, from Genna Payne, HDC</p> <p>Did you know that results from recent waste analysis showed that 20% of what Horsham district residents are throwing away in the rubbish can instead be recycled in the blue-top bin?</p> <p>I am emailing to inform you that next week we will be launching a new campaign called 'Think Before You Throw' which aims to encourage the residents of the Horsham district to move this valuable recycling from their rubbish bins into their recycling bins, reducing their waste output and increasing recycling.</p> <p>In addition to this we will be launching the web page which hosts the first in a series of films to support the campaign. Next week we will also begin attaching stickers onto all of the household rubbish bins in the Horsham district, accompanied by an informational hanger to explain more. Please find the attached image of the sticker, bin hanger and accompanying poster which will be shared and displayed showing what the results of the waste analysis were and how residents can reduce their waste by over half.</p>	<p>For information</p>
<p>First Aid Course – Weekend Date Announced Email dated 8th May 2017, from Anna Beams, SSALC</p> <p>The popular Essential First Aid for Adults event is again being held at Warnham Park on Saturday 1st July 2017.</p> <p>Starting at 10.00am Break in the middle for tea and cake Finished by 1pm. Accredited Certificate issued on completion of the event valid for 3 years.</p>	<p>For information</p>

There is no charge for this event, however should you like to make a donation to St John Ambulance on the day it would be most welcome, gift aid envelopes are available. This training is open to office staff and councillors.	
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Sarah Hall, Clerk to the Parish Council