

Memo (Agenda June 2018 - Appendix A)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 5th May 2018 (Week commencing 30th April 2018)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	
	No New Planning Applications	
DC/17/2293 09/11/2017	Erection of external staircase to side elevation and installation of 1x dormer windows to southern and northern roof slopes in connection with creation of 2 x 2 bed flats. Refurbishment of ground floor public House (A4) incorporating external alterations to fenestration and demolition of external toilet block. Dun Horse Inn, Brighton Road, Mannings Heath	PERMITTED 04/05/2018

(2) **Correspondence**

Document	
County Local Committee (CLC) Next meeting Monday 25th June 2018 , commencing 7.00pm at County Hall North, Horsham The Clerk has included on the PC Website and will include on June's agenda	For information
Kent, Surrey and Sussex Air Ambulance Letter dated 26 th April 2018, from Lynne Harris Letter requesting for consideration to be given to a grant of £100.00. The Clerk will include on Junes agenda	For information
HALC Minutes and Next Meeting Email dated 29 th April 2018, from Beverley Bell, HALC Secretary Minutes of the Annual Meeting of HALC Wednesday 18 April 2018 Henfield Hall 7.30pm 1.0 Attendance and Apologies for Absence 2.0 Election of Officer of HALC 2.1 Chairman – Terry Oliver proposed Val Court as Chairman, AGREED UNANIMOUSLY. 2.2 Vice Chairman – Val Court proposed Terry Oliver as Vice Chairman, AGREED UNANIMOUSLY.	For information

2.3 Secretary – Val Court proposed Beverley Bell as Secretary, AGREED UNANIMOUSLY.

2.4 Treasurer – Val Court nominated Susie Fischel as Treasurer, AGREED UNANIMOUSLY.

3.0 Election of Representatives on Outside Bodies:

- Standards Committee (Philip Baxter, Val Court)
- WSALC (Val Court, Terry Oliver) • Sussex/Surrey ALC (Val Court) • Community Safety Partnership (Val Court)
- CPRE (Susie Fischel)
- CLC (North – Val Court, South – Martin Toomey)

4.0 Guest Speaker:

Mr Mark Whitehead, Mr Matt Brooke, Ms Alicia Albrecht CSM Sport and Entertainment to discuss Velo South Closed Road Cycle Ride on 23 September 2018

4.1 Mark Whitehead introduced CSM Active who organise Velo South. Mark is the event organiser, Matt is the Head of Operations and Alicia handles business and residents communications. There are only two of these types of cycling event in the UK, including Ride London.

4.2 Velo South is on 23 September 2018 passing through 14 parishes and 40 miles of the Horsham district. The whole route is 100 miles. There are places for 15,000 riders, but there is a 20% drop out.

4.3 There is an economic benefit for the area as the event brings in participants and spectators. All participants stay over the night before the event to register and collect their race packs. The event promotes health and wellbeing, the environment through promotion of cycling and community spirit. Whilst Velo South is a business, many charities benefit through sponsorship.

4.4 CSM Active wrote to all Parish Councils last week and will be delivering 168,00 leaflets to all households along the route in the first week of May.

4.5 Velo South can arrange managed access along the route, provided that they know in advance, e.g., for weddings. They are publicising the route through the media and newsletters, and will be doing a second letter drop in August. Promotional signs will be displayed two weeks before the event, diversions will be advertised and sat navs will be updated.

4.6 Local emergency services will not be affected as Velo South has their own emergency medical team on route. Safety is a priority, the route has been fully risk assessed and inspected, pot holes will be reported and filled. Pedestrian access will be maintained along the route. The event organisers will clean up along the route; they will be supplying feeding stations and portable toilets. Any participant caught littering will be disqualified. They want to hear about any litter problems and will come out to clear up. There will be 50 motorcycle marshalls along the route and 700 stewards. The route will be re-opened as soon as all of the cyclists have passed through. Riders that are too slow will be taken off the route. The route has been developed working with the County Council, District Councils and Sussex Police.

4.7 Concerns were raised that the village of Ashington will be cut off for 7 hours, and there is nowhere for residents to park on the outskirts to remain mobile. Concerns were also raised about the Adversane level crossing and the Pulborough Harvest Festival.

4.8 Velo South would like to hear from anyone with concerns. For more information see their website at www.velosouth.com

5.0 Approval of Minutes of the Meeting on 09 January 2018

It was AGREED that the minutes should be approved and signed as a correct record.

6.0 Matters arising from item 5.0 – not on the agenda below.

6.1 None.

<p>7.0 General Data Protection Regulations 2018 7.1 Members asked for statistics on the take up of the service from the three companies promoted by SSALC. 7.2 It was AGREED to invite a guest speaker on GDPR for the next meeting as it will be after the enactment date of 25 May 2018.</p> <p>8.0 Reports from Representatives on Outside Bodies: 8.1 Standards Committee – Reminder to complete the NALC Ethical Standards Survey by 27 April 2018. 8.2 WSALC – Meeting tomorrow. Liz Leggo thanked Parish Councils in the Horsham district as 14 have completed the Health and Wellbeing Survey; there is still time to complete the survey. The work has been put forward for a national award for community action. SSALC will have a new website soon. New Standing Orders have been released from NALC. Still time to book training. 8.3 Community Safety Partnership – Organisational setup has changed, but our Chairman has retained a seat. 8.4 CPRE – No report. 8.5 CLC – No report.</p> <p>9.0 Members Questions and Comments. 9.1 Concerns were raised that rural bins are being missed in the new collection arrangements. 9.2 Henfield Parish Council asked other Parish Councils to get in contact if they have any issues with the methodology for the Housing Needs Assessment for their Neighbourhood Plan, as they have concerns about the top down approach</p> <p>10.0 Date of Next Meeting Thursday 26 July 2018 at Coolham Village Hall Monday 17 September 2018 at Rudgwick Village Hall</p>	
<p>Invitation to discover Gatwick 16th May 2018 Email dated 16th May 2018, from community@gatwickairport.com</p> <p>In 2016 Gatwick opened its doors to representatives of the local community at a series of events where they could learn more about Gatwick and how we are leading the way in enhancing the experience of our passengers and in managing a highly efficient and responsible airport.</p> <p>We value good relationships with our neighbours and the wider community across the region and these events provide an important opportunity for open dialogue. The feedback from attendees at these events was very positive, so we are now launching our Discover Gatwick programme for 2017/18. We would be pleased to invite members of your parish/neighbourhood who did not attend last year to join the last of this season's 'behind the scenes' event to learn more about how the operational aspects of the airport on 16th May.</p> <p>We would be grateful if you would circulate this invitation to your members and kindly ask them to register their interest by emailing community@gatwickairport.com by 8th May. These events are proving very popular and we may therefore need to restrict the number of attendees from any one group. It should also be noted that these events cover the same information as last year's events.</p> <p>We will ensure that the agenda (which we anticipate will run from approximately 9am to 2pm) will allow time for questions and discussion as this provides an important opportunity for us to understand the key areas of interest from community representatives.</p> <p>Please advise the Clerk if you would like to attend.</p>	For information
<p>Older Peoples Forum - next public meeting 30th May 2018 Email dated 4th May 2018, from horshamolderpeoplesforum@gmail.com</p>	For information

<p>Just a reminder that our next Forum public meeting will be held on Wednesday 30th May 2018, 10.30am - 1pm (tea/coffee 10.15am) at the Billingshurst Community Centre.</p> <p>We have 3 excellent guest speakers: Dennis Saunders from Citizens Advice, Rachel Pawley from Appetito (meals on wheels) and Loretta Rogers, Head of Adult Operations, WSSC on the current issues around provision of adult care.</p> <p>Further good news is that Jeremy Quin MP has kindly agreed to attend a rescheduled 'MP Question Time' event on Friday 16th November 2018 10.30am - 1pm in the main conference suite at Parkside, Council offices. Please let me know if you'd like to reserve your place.</p>	
<p>Armed Forces Small Grant Scheme - There but Not There Email dated 4th May 2018, from Isabelle Moulard, SSALC</p> <p>The Armed Forces Covenant Fund Trust will be opening a programme in the summer making very small grants to communities who want to engage in this activity but where there are financial barriers to them doing so.</p> <p>Grants of up to £500 will be available for communities to purchase a small number of silhouettes that can be placed in places of worship and community spaces. As part of their project communities will need to hold an event to bring people together to remember; and to think about the Armed Forces Community today. This event does not need to be lavish; and we anticipate that a number of communities would wish to have a lunch event or tea party. These grants are for the bench and chair silhouettes only and does not cover the 6ft or 10" Tommy figures.</p> <p>In your application you would need to tell us: Why you need some financial help to install the silhouettes in your community How you will bring people together for an event How you might encourage people in your community to think about the Armed Forces today</p> <p>We will open our grant programme in early summer, but our full guidance will be available from the end of April to help you plan your project.</p> <p>The Clerk will include on Junes agenda</p>	<p>For information</p>

Sarah Hall,
Clerk to the Parish Council

