

NUTHURST PARISH COUNCIL

Clerk to the Council
Mrs Sarah Hall

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27th February 2018

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

Wednesday 7th March 2018 commencing at **8.00pm**.
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

A G E N D A

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMANS ANNOUNCEMENT**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 7th February 2018.
5. **TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – none.
6. **TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – Planning Committee Meetings held on 21st February 2018.
7. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
 - i. **Horsham District Council**
 - a) Email dated 21st February 2018, from Melanie Stowell, confirming that the Planning Obligation Panel had awarded Mannings Heath Village Hall £4,000.00 towards the accessible toilets project.

- b) Email dated 26th February 2018, from horsham@moderngov.co.uk, confirming that DC/17/2524 (Micklepage) is included on the Planning Committee North agenda, 6th March 2018.
- ii. **West Sussex County Council**
- a) Email dated 6th February 2018, from Gina Hall, providing details of Sussex Day on 16th June 2018 (Weekly Briefing Note 0502/18).
- iii. **General Correspondence**
- a) Email dated 7th February 2018, from Lois Crouch, SSALC, providing details of the South & South East in Blooms campaigns (Weekly Briefing Note 0502/18).
- b) Email dated 16th February 2018, from Joel Hufford, Southern Water, providing the details of 'It's your water too' consultation (Weekly Briefing Note 1202/18).
- iv. **Sussex Police**
- a) Email dated 22nd February 2018, from Clarissa Hawthorne, article on 'Strengthening local policing' (Weekly Briefing Note 1902/18).
8. **DISTRICT AND COUNTY COUNCILLORS REPORTS**
9. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.
10. **PLANNING MATTERS**
- i. **NEW APPLICATIONS**
- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**
- PERMITTED**
- DC/17/1660 - Bulls Farmhouse, Sedgwick Lane, Horsham
DC/17/2369 - 4 The Birches, Mannings Heath
DC/17/2682 - Bramber Lodge, Golding Lane, Mannings Heath
DC/17/2824 - Hards Farm Cottage, Kerves Lane, Horsham
DC/17/2827 - Hards Farm Cottage, Kerves Lane, Horsham
DC/18/0051 - Keatings, Nuthurst Street, Nuthurst
- RESFUSED**
- DC/17/2534 - Land rear of Millers Mead, Nuthurst Street, Nuthurst
DC/17/2535 - Land rear of Millers Mead, Nuthurst Street, Nuthurst
- APPEAL DISMISSED**
- DC/17/0815 - Land at Church Road, Mannings Heath
- APPEAL ALLOWED**
- DC/17/1707 - Corner House, Brighton Road, Monks Gate
- iii. **PLANNING UPDATES**
11. **PARISH PLAN**
- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'
12. **LOCAL ASSOCIATION AND OTHER BODIES REPORTS**
13. **FINANCE**
- i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (Dec)	156.81	7.84	164.65
Profitable Websites (January)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	50.40		50.40

Postage (Stamps)	6.72		6.72
Stationary (Punch Pockets/Envelopes/Paper)	7.25		7.25
A4 Display Holder (Display Sense)	49.94	9.99	59.93
Mrs V Court Expenses			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary January 2018	975.86		975.86
Albury Equestrian Construction - Bus Stop (SI-136)	1,791.00		1,791.00
Wicksteed Leisure - Swing Seats (800214)	271.25	54.25	325.50
148.50			
Total Payments	£3,369.72	£72.0 8	£3,441.80
<u>Receipts</u>			
Nat West Interest (January 2018)	(1.67)		(1.67)
Total Receipts	(£ 1.67)		(£ 1.67)

- ii) To approve and sign the bank reconciliation for January 2018.
- ii) To approve the transfer of £3,500.00 from the Nat West Deposit into the current account.
- iii) To discuss changing the web site to https (more secure) approximate cost £75.00.
- iv) To approve the Chairman & Clerk attending WSALC Spring Conference, £45.00 (plus VAT) per person.
- v) To discuss the Clerk attending the Clerks Networking Day, £80.00 (plus VAT).

14. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- iii) To provide and update on Cricket Club issues.

15. HIGHWAY MATTERS

To provide an update on the potholes in the Parish

16. SPEEDING ISSUES

17. BROADBAND IN THE PARISH

18. OPPORTUNITIES FOR PARISH & TOWN COUNCILS TO SUPPORT HEALTH & WELLBEING

19. CLUSTERING WITH NEIGHBOURING PARISHES

20. VILLAGE GATEWAYS

To discuss the removal of the existing name signs.

21. GENERAL DATA PROTECTION REGULATION

- i) To adopt the Privacy Notice
- ii) To discuss the GDPR Action Plan

22. COUNCILLOR TRAINING/SEMINARS

23. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 4th APRIL 2018