

# NUTHURST PARISH COUNCIL

**Clerk to the Council**  
Mrs Sarah Hall

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29<sup>th</sup> August 2018

Dear Councillor,

## **NUTHURST PARISH COUNCIL MEETING**

Wednesday 5<sup>th</sup> September 2018 commencing at **8.00pm**.  
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

<b>Councillors:</b>	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall  
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.  
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMAN'S ANNOUNCEMENTS**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record of the Full Parish Council meeting held on 1<sup>st</sup> August 2018.
5. **TO RECEIVE THE APPROVED MINUTES FROM THE SUB-COMMITTEES** - to adopt the minutes from the Planning Committee meeting held on 18<sup>th</sup> July 2018.
6. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
  - i. **Horsham District Council**
    - a) Email dated 3<sup>rd</sup> August 2018, from Rachel Evans, offering for a member of the Voluntary Sector Support Team to visit the Parish Council and provide an update on the support offered by the VSS Team (WBN 3007/18).
    - b) Email dated 7<sup>th</sup> August 2018, from Gavin Curwen, providing details of a Neighbourhood Planning Conference 26<sup>th</sup> Sept 2018 (WBN 0608/18).
    - c) Email dated 10<sup>th</sup> August 2018, from Maxine Mears, providing details of 'Stage 2' of the Polling District and Polling Station Review (WBN 0608/18).

- d) Email dated 28<sup>th</sup> August 2018, from Samantha Ritchie, advising that MH Golf Club have submitted a request for a variation to their Premises Licence (plan to include lower terrace & selling alcohol from 09.00hr's)
- ii. **West Sussex County Council**
  - a) Email dated 30<sup>th</sup> July 2018, from PL MWDF, advising that the WSCC and the SDNP have adopted the Joint Minerals Local Plan for West Sussex (WBN 3007/18).
  - b) Email dated 6<sup>th</sup> August 2018, from CS Talk With Us, providing an update on WSCC Crowdfunding platform (WBN 0608/18).
  - c) Emails/leaflet dated August 2018, providing updates and Q&A on Velo South.
- iii. **General Correspondence**
  - a) Email dated 1<sup>st</sup> August 2018, from Horsham Older Persons Forum, advising 'MP's Question Time' will now be held on 16<sup>th</sup> November 2018 (WBN 0108/18).
  - b) Email dated 9<sup>th</sup> August 2018, from Beverley Bell, HALC Secretary providing a copy of the minutes from the meeting on 26<sup>th</sup> July 2018, the next meeting is on 17<sup>th</sup> September 2018 (WBN 0608/18).
- iv. **Sussex Police**  
All correspondence included on Weekly Briefing Notes (WBN) and PC website.

## 7. DISTRICT AND COUNTY COUNCILLORS REPORTS

- 8. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

## 9. PLANNING MATTERS

### i. NEW APPLICATIONS

DC/18/1345 10/08/2018	<b>Demolition of existing detached outbuilding and erection of a single storey rear extension.</b> Corner House, Brighton Road, Monks Gate
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### ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED

DC/18/0674 - The Old Farmhouse, Nuthurst Street, Nuthurst  
DC/18/0675 - The Old Farmhouse, Nuthurst Street, Nuthurst (Listed Building Consent)  
DC/18/0676 - The Old Farmhouse, Nuthurst Street, Nuthurst (Listed Building Consent)  
DC/18/0677 - The Old Farmhouse, Nuthurst Street, Nuthurst (Listed Building Consent)  
DC/18/1046 - Micklepage, Nuthurst Street, Nuthurst  
DC/18/1336 - Lead Barn, Polecat Lane, Copsale  
DC/18/1378 - Nuthurst Cricket Club, Golding Lane, Mannings Heath

### APPLICATION WITHDRAWN

DC/18/1245 - Little Homefield, Brighton Road, Mannings Heath

### iii. APPEAL - LAND REAR OF MILLERS MEAD (DC/17/2534)

### iv. PLANNING UPDATES

## 10. PARISH PLAN

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

## 11. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

## 12. FINANCE

- i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<b><u>Accounts paid by Direct Debit</u></b>			
EDF Energy Street Lighting Energy (June)	155.79	7.79	163.58
Profitable Websites (July)	30.00		30.00
<b><u>Accounts paid at this meeting</u></b>			
<b>Mrs S Hall Expenses</b>			
Internet Access	17.99		17.99

Travel	44.10		44.10
Postage (Recorded Delivery PI)	1.77		1.77
Postage (Stamps & Large Letter)	7.75		7.75
Printing	12.33	2.47	14.80
Jessops (Photographs)	11.69	2.34	14.03
Parking (x 2)	2.70		2.70

#### **Cllr V Court Expenses**

Internet/Stationary	12.50		12.50
WSSC Sarah Hall Salary July 2018	1,269.52		1,269.52
Countrywide Grounds Maintenance (inv 18069)	110.00	22.00	132.00
Moore Stephens (inv 206757/206760)	305.00	61.00	366.00
Bartlett Tree Experts (inv 37960276-0)	1,550.00	310.00	1,860.00
Surrey Hills (inv NUTHU01-01)	299.00	59.80	358.80

#### **Paid between meetings**

Sarah Hall Expenses			
WSSC Tree donation	150.00		150.00
J Parker (Bulbs)	139.13	27.82	166.95
Councillor Get Together	160.00		160.00

<b>Total Payments</b>	<b>£4,279.27</b>	<b>£493.22</b>	<b>£4,772.49</b>
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#### **Receipts**

Nat West Interest (July 2018)	(1.36)		(1.36)
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<b>Total Receipts</b>	<b>(£1.36)</b>		<b>(£1.36)</b>
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- ii) To approve and sign the bank reconciliation for July 2018.
- iii) To note the approval of the 2017/2018 accounts by Moore Stephens.
- iv) To approve the Clerk attending a SSALC Election Training event (£40.00).
- v) To approve the transfer of £4,000.00 from the Nat West Deposit account to the current account.

#### **13. MANNINGS HEATH VILLAGE GREEN**

- i) To provide a monthly report of the play equipment.
- ii) To discuss Bartlett's Tree Survey & remedial works.
- iii) To discuss Village Green matters.
- iv) To provide an update on the trees adjacent to the Village Green
- v) To provide and update on Cricket Club issues.

#### **14. HIGHWAY MATTERS**

#### **15. SPEED DATA (A281)**

#### **16. BROADBAND IN THE PARISH**

#### **17. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING**

#### **18. VILLAGE GATEWAYS**

#### **19. GENERAL DATA PROTECTION REGULATION**

- i) Cllr email addresses.
- ii) Updated GDPR Policies.
- iii) GDPR Training (GDPR Info Ltd) 7<sup>th</sup> Nov 2018, commencing 7.00pm.

#### **20. PARISH COUNCIL ASSET MAINTENANCE**

#### **21. WINTER MAINTENANCE PLAN 2018**

#### **22. EMERGENCY RESILIENCE PLAN 2018**

**23. COUNCILLOR TRAINING/SEMINARS**

**24. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 3<sup>rd</sup> OCTOBER 2018