

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 1st August 2018
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Mrs V Court (Chairman) Mr O Hydes (OBE)
Mrs F Boulter Mr T Nelson
Mrs J Chaytor Mr S Turner
Mrs G Dixon
Mrs A Gaffney
Mrs J McClean

County Councillor Nigel Jupp, District Councillor Toni Bradnum and one member of the public were also in attendance.

0108/2018 APOLOGIES FOR ABSENCE were received from Cllr J Assassi and Cllr J Mercer.

0208/18 DECLARATIONS OF INTEREST none.

0308/18 CHAIRMANS ANNOUNCEMENTS

The reports from all Committee meetings, including planning, should be agreed by the committee prior to being adopted by the Parish Council.

0408/18 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes of the Full Parish Council meeting held on 4th July 2018 were approved as a true and correct record of the meeting and signed by the Chairman.

0508/18 PRESENTATION FROM AGE UK HORSHAM

On behalf of Age UK Horsham District Nicky Fuller addressed the meeting. Nicky has recently taken up the position of 'Rural Outreach Developer Worker' and has been looking into ways of helping residents live their 'older' lives as normally as possible, often without a driving licence.

Nicky outlined her proposal to assist with transport in rural locations. Residents often travel to the same location on a regular basis ie: supermarkets / garden centres and the spare seats in their vehicles could be filled with elderly residents wishing to go to the same location for the same duration.

The driver, knowing that they would be making the journey in advance, would register with the 'hop-in' administrator, residents would then call the administrator and enquire if there were any trips. The only difference to the driver would be that they would be picking up elderly residents in the Parish, taking them to a location they were already travelling too and dropping them home afterwards.

The proposal is still in the very early stages and there are a number of issues which still need to be addressed, including the administration and insurance. Age UK Horsham District do not have the resources to administer the project, this would be the responsibility of a group within the Parish.

Nicky will make further inquiries and will arrange to meet a smaller group to discuss the proposal further.

0608/18 TO RECEIVE REPORTS FROM THE SUB-COMMITTEES none.

0708/18 TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED) none.

0808/18 CORRESPONDENCE

- i. **Horsham District Council**
All correspondence included on Weekly Briefing Notes.

ii. West Sussex County Council

- a) Email dated 3rd July 2018, from Catherine Cannon, providing details of the 'Launch Refill Horsham District'.
- b) Email dated 5th July 2018, from Thomas King, advising that the footpath from Domesday Lane to Nuthurst Road would be swept and inspected at the end of July.
- c) Email dated 25th July 2018, from Sarah Piggott, advising of surface improvements on the Downs Link, between the Bar Lane car park and the first footpath heading South towards West Grinstead. Work will begin the week begin 3rd September 2018 and take approximately 4 weeks, during this time the Downs Link will be closed during working hours.

iii. General Correspondence

- a) Email dated 7th July 2018, from David Christian, Chair of St Andrew's Governors, thanking the Parish Council for their 'congratulations on the recent OFSTED report.
- b) Email dated 25th July 2018, from Nicky Fuller, AGE UK Horsham, providing details of a grant scheme from the estate of John and Frances West. Anyone who is only on a basic pension/pension credit aged over 65 can apply.

iv. Sussex Police

All correspondence included on Weekly Briefing Notes (WBN) and PC website.

The above items of correspondence were noted.

0908/18 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Councillor Toni Bradnum advised that following the introduction of the Public Space Protection Order in April 2018, the first conviction was for a motoring offence. Will Jones has issued TPOs on the remaining Oaks along the footpath opposite the Dun Horse and the District Councillor was trying to get the kissing gate replaced on the footpath.

Despite the four traveller pitches being permitted at Hawthorns, Bar Lane there is still a shortfall of pitches in the District. Two sites are possibly going to be withdrawn and until a decision has been made the exact number is not known. There are a number of unauthorised sites in the District, but, because planning permission has not been granted these are not included in the numbers.

The West Sussex Music Trust are moving their headquarters to Horsham, the produce market will be held in the Bishopic on a Thursday and Saturday and the waterfall at the end of West Street is now operational.

The Ice Rink will not be returning to Horsham Park this winter and the cyclists/skateboarders in the town centre are becoming quite dangerous.

The hazard being caused by 'A' boards and the bins in Black Horse Way was brought to the District Councillors attention. Traffic lights cannot be installed due to the buses.

County Councillor Nigel Jupp attended a meeting organised by Velo South in Petworth. To date every house on the cycle route should have received two leaflets. This was not the case and the meeting was quite heated when it became apparent Velo South had not done what they had initially promised.

The cycle event will be coming through the Parish on 23rd September 2018, Maplehurst Road, Copsale Road and Broadwater lane will be closed between 07.00 hr's and 2.00pm. Further details of the event/road closures are included on the WSCC and the Parish Councils websites.

The County Councillor is in receipt of correspondence from two residents regarding speeding in Nuthurst Road and Park Lane.

The consultation on relocating the Fire Station from Hurst Road to Highwood on the A24 at Broadbridge Heath runs until 19th September 2018.

1008/18 PUBLIC FORUM

A member of the public reported the 'Sedgwick' sign, between the Southern Water and Sedgwick Lane missing.

1108/18 PLANNING MATTERS

- i. **NEW APPLICATIONS** none.
- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**
PERMITTED - DC/18/0752, DC/18/1072 & DC/18/1463.
PRIOR APPROVAL REQUIRED & GRANTED - DC/18/0974.
DISCHARGE OF CONDITIONS PERMITTED - DISC/18/0183.
REFUSED (COUNTY MATTER WASTE APPLICATION) - WSCC/015/18/NH
- iii. **PLANNING UPDATES**
Micklepage (DC/18/1046)

This application will be considered at a Planning Committee North meeting on 7th August 2018. Cllr O Hydes and three residents will be speaking in opposition to the planning officer's recommendation for approval. A letter from the Parish Council will be sent to all District Councillors urging them to refuse the application. A letter has been sent to the Department for Communities and Local Government asking the Secretary of State to "call in" the application should the Committee approve it.

Crossover appeal (EN/17/0062)

The Planning Inspectorate has accepted an appeal against the enforcement order requiring the crossover and associated hardstanding between Micklepage and Winthrift to be removed and the land restored. The Parish Council has written to the Planning Inspectorate urging the appeal to be dismissed.

House in side garden of Dun Horse (DC/17/2294)

WSCC had no objection to the proposed street parking arrangements. The Parish Council has written to WSCC and the Planning Officers pointing out that the parking arrangements were contrary to WSCC's own guidance, HDC's Planning Framework and NPC's Neighbourhood Plan and Parish Design Statement.

Keatings/Hollyhocks (DC/18/0846)

HDC's Strategic Planning has advised the Case Officer that this application should be refused on grounds that it is development in the country side, outside any designated built up area boundary and contrary to the HDPF and the Neighbourhood Plan. However, the Case Officer has not yet made their decision.

Land North of A281 at Monks Gate.

The Parish Council wrote to the Forestry Commission to inform them that the oak trees had not been planted in contravention of the FC's order. The Forestry Commission's reply indicated that their inspection team were busy and that the inspection would be scheduled for October 2018.

National Planning Policy Framework

The revised NPPF was published on 24th July following a consultation in which the Parish Council commented. Neil Homer, our Planning Consultant for the Neighbourhood Plan has advised that as HDC has a five-year supply of houses, we don't have to review our NP and it carries full weight. If HDC loses its five-year supply, our NP should still carry reasonable weight for at least for 5 years. The NPPF requires HDC to review its housing requirement and to allocate a housing requirement to each of its parishes. It is not known when and how HDC are going to do this. If HDC allocates more houses than planned for in our NP, and Neil thinks this unlikely, then the NP will need to be reviewed.

1208/18 PARISH PLAN

- i) **Improving Green Spaces in the Parish**
Two proposals for the planting of over 1200 bulbs in autumn 2018 were discussed.
RESOLVED to proceed with the 'alternative' proposal, substituting one pack of 30 (plus 15 free) Lenten Daffodils for one pack of 100 Camassia. Members will be responsible for planting the Lenten Daffodils at suitable locations in the Parish.
- ii) **Parish Walks**
The next walk organised by the Parish Council is proposed for 2nd September 2018. Mr J Simon has agreed to lead the themed walk and help identify trees along the route. The walk will begin at the Downslink, Copsale, head towards Elliott's and return to Copsale Hall for bacon butties.

1308/18 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The Chairman has attended:

- WSALC Conference - Planning Protocol on SSALC website, Spring Conference will be arranged 2019, presentation on National Park
- Chairman's Networking Day - Presentation by Air Ambulance, Speeding Awareness and Rural Housing.
- HALC meeting - Presentation on GDPR update, PCSO Erica Baxter and speeding discussed.

Cllr J Chaytor attended the Velo South meeting at Petworth on 26th July 2018.

1408/18 FINANCE

i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (May)	156.81	7.84	164.65
Profitable Websites (July)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	37.80		37.80
Postage (Stamps)	6.75		6.75
Paper	6.75		6.75
Notebook	2.50		2.50
Parking	0.50		0.50
Cllr V Court Expenses			
Internet/Stationary	12.50		12.50
Office Depot (Printing Saddlers Farm TPO)	10.00		10.00
WSCC Sarah Hall Salary June 2018	1,269.52		1,269.52
GDPR Info Ltd (Inv 60068))	450.00	90.00	540.00
SSE Lighting (Park Lane)	105.44	21.09	126.53
Bartlett Tree Experts (inv 37578664-0)	750.00	150.00	900.00
PHB Contractors (inv 12872)	165.00	33.00	198.00
Clarity Copiers (inv 40865)	110.82	22.16	132.98
<u>Included at the Meeting</u>			
Cllr O Hydes Travel Expenses	18.00		18.00
Total Payments	£3,150.38	£324.09	£3,474.47
<u>Receipts</u>			
Nat West Interest (June)	(1.39)		(1.39)
Total Receipts	(£1.39)		(£1.39)

RESOLVED to approve the above invoices for payment.

- ii) To approve and sign the bank reconciliation for June 2018 - **approved.**
- iii) To approve the transfer of £3,500.00 from the Nat West Deposit account into the current Account.
RESOLVED to approve the transfer of £3,500.00 into the Nat West Current account.
- iv) To approve the figures for the first quarter of the year - **approved.**
- v) The replacement of the fir tree on the green adjacent to Church Road was discussed.
RESOLVED to donate £150.00 to WSCC for a replacement tree (blue atlas cedar)
WSCC will continue to maintain the tree.

1508/18 MANNINGS HEATH VILLAGE GREEN

- i) **Monthly report of the play equipment**
The RoSPA Report includes any outstanding issues and these are in hand.
- ii) **RoSPA Report**
A further meeting of the Village Green Committee will be arranged when quotations have been received from Rylands Engineering (or an alternative company) and Lappsett.
- iii) **Village Green matters**
A licence has been issued for Picnic on the Green Saturday 18th August 2018.
- iv) **Cricket Club issues**
The Cricket Club continue to keep the residents around the green informed and are continuing to clear the site.

1608/18 HIGHWAY MATTERS

On behalf of the Parish Community Group, Mr Roger Cato, has recorded the speeds of vehicles on the Brighton Road, Mannings Heath and in Copsale. The recorded speeds of the vehicles on the Brighton Road were not as fast as originally expected. Mr Cato will also be recording the speeds of vehicles in Sedgwick Lane and Maplehurst.

In order to capture further speeding data surveys will be required and the Parish Community Group have requested assistance from the Parish Council.

RESOLVED for the Parish Council to finance the surveys in Mannings Heath and Monks Gate. The cost of £500.00 will be paid directly by the Parish Council to Axiom Traffic Ltd.

The Chairman thanked County Councillor Nigel Jupp for his assistance with getting the path from Sedgwick Lane to Monks Gate swept / inspected and with the resurfacing of Lime Kiln Road.

1708/18 BROADBAND IN THE PARISH

The Parish Community Group (PCG) have arranged a meeting on 8th August 2018. The suggestion to form the PCG into a Legal Entity, for the purpose of allowing BT Openreach to install Superfast Broadband in Nuthurst, is included on the agenda. Cllr S Turner will be representing the Parish Council at the meeting.

1808/18 OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH/WEELLBEING

Nicky Fuller, Age UK Horsham District attended the meeting to discuss a proposal for rural transport and the Parish Council will promote Action on Hearing Loss.

1908/18 VILLAGE GATEWAYS

The ongoing maintenance of the gateways needs to be addressed at the annual budget meeting in November. The ongoing maintenance costs will be allocated to the General Maintenance budget and this will be need to be increased accordingly.

Traffic Officer, Mr Steve Douglas, will be attending the site visit to discuss the proposed locations of the gateways in the hamlets. He is on leave for a few weeks in August 2018 and will contact the Clerk upon his return.

There is a mixed response from residents in the hamlets re the installation of gateways in Copsale and Sedgwick, some residents feel that they would be inappropriate in a rural location.

2008/18 GENERAL DATA PROTECTION REGULATION

The Chairman and Clerk had a meeting with GDPR Info Ltd on 19th July 2018. The report from the meeting will be included on September's agenda.

2108/18 COUNCILLOR TRAINING/SEMINARS

Members are in receipt of SALC's training programme 2018.

2208/18 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA none

The meeting closed at 9.50pm