

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 4th July 2018
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT:

| | |
|------------------------|------------------|
| Mrs V Court (Chairman) | Mr O Hydes (OBE) |
| Mrs J Assassi | Mr J Mercer |
| Mrs F Boulter | Mr T Nelson |
| Mrs G Dixon | Mr S Turner |
| Mrs A Gaffney | |
| Mrs J McClean | |

County Councillor Nigel Jupp was also in attendance (8.12pm).

0107/18 APOLOGIES FOR ABSENCE were received from Cllr J Chaytor and District Councillor Toni Bradnum.

0207/18 DECLARATIONS OF INTEREST none.

0307/18 CHAIRMANS ANNOUNCEMENT none.

0407/18 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes of the Full Parish Council meeting held on 6th June 2018 were approved as a true and correct record meeting and signed by the Chairman.

0507/18 TO RECEIVE REPORTS FROM THE SUB-COMMITTEES none.

0607/18 TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)

The minutes of the Planning Committee meeting held on 20th June 2018 were approved as a true and correct record of the meeting and signed by the Chairman.

0707/18 CORRESPONDENCE

i. Horsham District Council

- a) Email dated 22nd June 2018, from Maxine Mears, providing details of the Polling District and Polling Station Review.
The review predominantly effects Billingshurst and Southwater.
- b) Email dated 13th June 2018, from HorshamDC@public.govdelivery.com, providing details of Voluntary Sector Support in the District.

ii. West Sussex County Council

- a) Email dated 14th June 2018 communitysafety.wellbeing@westsussex.gov.uk, providing details of the Parent & Carer Online Safety Survey.
- b) Email dated 20th June 2018, CCDLocalTransportPlan@westsussex.gov.uk, providing details of the Strategic Transport Investment Programme (STIP) Stakeholder Engagement June 2018.
- c) Email dated 25th June 2018, from Irene Loft, providing details of the Dementia Framework review.

iii. General Correspondence

- a) Email dated 1st June 2018, from Anna Beams, SALC, providing details of 'Battle's Over A Nations Tribute' 11th November 2018.
- b) Email dated 19th June 2018, from the landowner, advising that arrangement had been made to cut the hedgerow at the end of Church Road.
- c) Email dated 20th June 2018, from Nicky Fuller, Age UK Horsham, confirming her attendance at the FPC meeting 1st August 2018.

iv. Sussex Police

All correspondence included on Weekly Briefing Notes (WBN) and PC website.

The above correspondence was noted.

0807/18 DISTRICT AND COUNTY COUNCILLORS REPORTS

County Councillor Nigel Jupp advised that the proposed School Safety Zone outside St Andrews School would not include a 20mph speed limit. The recent OFSTED inspection at St Andrews School rated the school as 'Good', the previous inspection rated the school as 'Requiring Improvement'.

The Clerk was asked to write to the Governors congratulating everyone involved with the excellent report and 'turning the school around'.

The potholes at the entrance to Lime Kiln Road have been repaired and the County Councillor has a meeting with members of Copsale Hall to discuss outstanding issues.

0907/17 PUBLIC FORUM none.

1007/18 PLANNING MATTERS

i. NEW APPLICATIONS

| | |
|--|--|
| DC/18/1046 22/06/2018 (amended) | Variation of Condition 1 of previously approved application DC/15/2493 (Erection of three two storey houses). Minor material amendments to facilitate alterations to approved site layout and approved designs. Micklepage, Nuthurst Street, Nuthurst |
| RESOLVED | To object to the application, full details included in appendix 1007/18MicklepageObjection. |
| DC/18/1283 21/06/2018 | Removal of Condition Number 5 to previously approved application DC/17/1165 (Proposed siting of a temporary agricultural worker's dwelling for three years and the erection of a twin-span polytunnel for livestock housing). Removal sought to facilitate permanent siting of approved agricultural workers dwelling. Top Paddock, Kerves Lane, Horsham |
| RESOLVED | To raise no objection to this application, however, the Parish Council request for the following regulatory condition 'the permanent agricultural dwelling should only be occupied in relation to the farm buildings and operations approved under DC/17/1166'. |

ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)

PERMITTED - DC/17/2216, DC/18/0825 and DC/18/0863.

REFUSED - DC/17/1195 and DC/18/0793.

iii. PLANNING UPDATES

a) **DC/17/2216 Hawthorns, Bar Lane**

The Chairman reported that the Parish Council had taken legal advice from a barrister following Horsham District Council's (HDC) decision to grant permanent planning permission for 4 gypsy/traveller pitches at Hawthorns, Bar Lane. Councillors held a Workshop with the barrister on 27 June 2018 to discuss his report and to obtain answers to, and clarification of, a number of points. The main issues were:

- Whether there were grounds for a Judicial Review (JR) and, if so, the likelihood of a JR being successful and overturning HDC's decision;
- The cost to the Parish Council of mounting a JR;
- Whether, in the event of an unsuccessful JR, the Parish Council would be liable for HDC's costs; and
- The likely future actions of the agent and HDC

The barrister employed by the Parish Council was of the view that the main **legal** ground for mounting a JR was HDC's decision to grant **permanent** rather than a **temporary** planning permission. This was based on Government guidance that when a local authority cannot demonstrate a five year supply of gypsy pitches, it should consider granting **temporary** planning permission. He gave the JR a 60% chance of success. The legal costs were, at this early stage, substantial but not quantifiable and the Parish Council could also find itself liable for the costs of HDC. Of particular concern were the likely future actions of the agent and HDC. If the agent was faced

with a withdrawal of permanent planning permission following a successful JR by the Parish Council, then he could apply for temporary planning permission. This would be very likely to be granted by HDC because HDC does not have a five year supply of gypsy pitches.

Councillors discussed these points and **resolved** that the Parish Council would not bring a JR against HDC on its decision to grant planning permission at Hawthorns, Bar Lane because there was unlikely to be any gain for considerable costs to our tax payers.

- b) **RN26/14-15 Land North of Monks Gate**
The Restocking Notice stated that thirty-five replacement trees must be planted by 30th June 2018, the landowner has failed to comply and the Clerk has written to the Forestry Commission bringing the matter to their attention.
- c) **DC/18/1245 Little Homefields**
There are concerns that trees and hedges are being cutting back, a resident has reported the issue to Will Jones HDC Arboricultural Officer and District Councillor Toni Bradnum.
- d) **EN/17/0062 Crossover between Micklpage and Winthrift**
The appellant has appealed against the notice, there appears to be little grounds for an appeal and the case will continue to be monitored.
- e) **DC/17/2294 House on land adjacent to Dun Horse**
The Parish Council and residents have still not received official notification of the amended plans, HDC are waiting for a Parking Survey and will re-consult upon receipt.
- f) **DC/14/1368 Keatings**
The planning application was for 'Ancillary accommodation to main dwelling, including home office, loft and replacement of existing dilapidated garaging'. There was a condition that the accommodation 'be occupied solely for purposes ancillary to the occupation and enjoyment of Keatings as a dwelling and shall not be used as a separate unit of accommodation'.

1107/18 PARISH PLAN

- i) **Improving Green Spaces in the Parish**
A proposal for the planting of further bulbs and sprinkling wild flower seeds will be included on August's agenda.
The Clerk to forward email correspondence concerning the dead tree, adjacent to Church Road to the County Councillor Nigel Jupp.
- ii) **Parish Walks**
Ten people attended the walk around Nuthurst on 1st July 2018, the next walk is scheduled to take place on 2nd September 2018 and it is planned to be a 'themed walk', identifying trees in the Parish.

1207/18 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The Chairman has attended SSALC 'Chairman's Networking Day' in Brighton and a recent JAGs meeting, nothing was reported in the Parish, although reports of burglaries and car thefts were increasing in the District.

1307/18 FINANCE

- i) To approve the following items of expenditure: -

| | Net £ | VAT £ | Totals £ |
|---|----------|----------|-------------|
| <u>Accounts paid by Direct Debit</u> | | | |
| EDF Energy Street Lighting Energy (April) | 155.79 | 7.79 | 163.58 |
| Profitable Websites (June) | 30.00 | | 30.00 |
| <u>Accounts paid at this meeting</u> | | | |

| | | | |
|--|------------------|----------------|------------------|
| Mrs S Hall Expenses | | | |
| Internet Access | 17.99 | | 17.99 |
| Travel | 81.00 | | 81.00 |
| Postage (Stamps) | 2.11 | | 2.11 |
| Paper | 2.75 | | 2.75 |
| Parking | 0.50 | | 0.50 |
| Cllr V Court Expenses | | | |
| Internet/Stationary | 12.50 | | 12.50 |
| WSSC Sarah Hall Salary May 2018 | 1,269.52 | | 1,269.52 |
| RoSPA Play Safety (inv 35927) | 66.50 | 13.30 | 79.80 |
| ICO (Annual Data Protection Fee) | 40.00 | | 40.00 |
| SSALC Councillor Briefing (inv 12077) | 60.00 | 12.00 | 72.00 |
| SSALC Clerks Development (inv 12087) | 100.00 | 20.00 | 120.00 |
| Paid between Meetings | | | |
| Paul Ashwell 1 Crown Office Row (inv 85916PA530) | 925.00 | 185.00 | 1,110.00 |
| Paul Ashwell 1 Crown Office Row (inv 86385PA531) | 250.00 | 50.00 | 300.00 |
| Total Payments | £3,013.66 | £288.09 | £3,301.75 |

Receipts

| | | | |
|-------------------------|--------------------|--|--------------------|
| Nat West Interest (May) | (1.64) | | (1.64) |
| VAT Reclaim 2017/2018 | (£3,831.90) | | (£3,831.90) |
| Total Receipts | (£3,833.54) | | (£3,833.54) |

RESOLVED to approve the above finances for payment.

- ii) To approve and sign the bank reconciliation for May 2018 - **approved**.
- iii) To approve the transfer of £3,500.00 from the Nat West Deposit account into the current Account.
RESOLVED to transfer £3,500.00 from the deposit to the current account.
- iv) Lighting Column, opposite Nuthurst Road, Monks Gate - to note the insurers are unable to identify a viable Third Party to recover against and 'uninsured losses' will not be covered - **noted**.
- v) To note the Clerk has requested quotations to replace the street light opposite the Mannings Heath Village Hall and outside 2 Harriots Close, Nuthurst - **noted**.

1407/18 MANNINGS HEATH VILLAGE GREEN

- i) **Monthly report of the play equipment**
The Clerk has chased Rylands re replacing the lugs/welding the climbing frame and one of the foot rests swivels around on the rocker. The details are included in the RoSPA report.
- ii) **RoSPA Report**
The Mannings Heath Village Green Committee will hold a meeting to discuss the report.
- iii) **Village Green matters**
Permission has been given for the Cricket Club to leave the protective nets in place on Saturday 6th June for a match on Sunday 7th June 2018.
Theatre on the Green was held on Wednesday 4th July 2018.
- iv) **Update on the trees adjacent to the Village Green**
Zurich Insurance have confirmed that the trees adjacent to Greens Lane are covered by the Parish Councils Public Liability Insurance if the Parish Council are found to be 'negligent'.
The trees will be included in the forthcoming Tree report and Bartlett's will be asked to confirm if a further Tomography survey is required (last survey December 2010).
- v) **Update on Cricket Club issues**
The Cricket Club will be submitting amended plans for the footings of the new pavilion and they have got all the funding for the project.

1507/18 HIGHWAY MATTERS

The Clerk continues to report the potholes in the Parish and the driveway from the A281 into Swallowfield is being re-instated.

1607/18 BROADBAND IN THE PARISH

The communication with Zoom is ongoing. Fibre Optic cabling has been installed in Sedgwick lane.

1707/18 OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING

Liz Leggo is no longer promoting the project and the Chairman will discuss with SSALC.

1807/18 CLUSTERING WITH NEIGHBOURING PARISHES

Remove from the agenda.

1907/18 VILLAGE GATEWAYS

Upon receipt of the report, the Clerk will arrange a meeting with Chris Stark to discuss the proposed locations in the south of the Parish and the additional signage on the A281.

2007/18 GENERAL DATA PROTECTION REGULATION

GDPR Info Ltd will be carrying out the Data Audit on 19th July 2018, the Chairman and Clerk will attend.

2107/18 UPDATED STANDING ORDERS

RESOLVED to adopt the amended Standing Orders (reference to gender removed).

2207/18 TIME OF MEETINGS

RESOLVED to include the proposal to bring the meetings forward to 7.00 / 7.30pm on the first agenda, after the elections in May 2019.

2307/18 AUGUST 2018 MEETING

RESOLVED to hold a Full Parish Council meeting, with a restricted agenda, on 1st August 2018.

2407/18 COUNCILLOR GET TOGETHER

The Clerk will look into arranging a get together at the White Horse at the beginning of August 2018.

2507/18 COUNCILLOR TRAINING/SEMINARS

The Councillors are in receipt of SSALCs 2018 training programme.

2607/18 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

none.

The meeting closed at 8.45pm