

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 7th March 2018
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Mrs V Court
Mrs J Assassi
Mrs F Boulter
Mrs J Chaytor
Mrs G Dixon
Mrs A Gaffney
Mr O Hydes (OBE)
Mr T Nelson
Mr S Turner

Also, in attendance were County Councillor Nigel Jupp, District Councillor Toni Bradnum and one member of the public.

0103/18 APOLOGIES FOR ABSENCE were received from Councillor J Mercer, Councillor J McClean and the Clerk.

0203/18 DECLARATIONS OF INTEREST none.

0303/18 CHAIRMANS ANNOUNCEMENT

Members of HDC Planning Committee (North) overturned the Planning Officer's recommendation and refused the amended planning application for Micklepage (DC/17/2524), the Chairman thanked those who spoke at the meeting.

The Chairman also thanked the Nuthurst Society for the recent village clean up.

Comments being posted on local Facebook pages are not always factual and the Chairman requested that Councillors and the Clerk refrain from making any input. If a member of the public has a query this should be directed to the Clerk, via the website, email or phone.

0403/18 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes from the Full Parish Council meeting held on 7th February 2018 were approved as a true record of the meeting after the following amendment was made:

1302/18 Finance iv Replacement Bus Shelter

'To accept the quotation of £3,438.00, from Albury Equestrian, for a replacement softwood bus shelter.'

The Chairman signed the minutes at the close of the meeting.

0503/18 TO RECEIVE REPORTS FROM THE SUB-COMMITTEES none.

0603/18 TO ADOPT COMMITTEE AGREED MINUTES

The minutes from the Planning Committee meeting held on 21st February 2018 were approved as a true record of the meetings and signed by the Chairman at the close of the meeting.

0703/18 CORRESPONDENCE – to receive and discuss correspondence received by Council.

i. Horsham District Council

- a) Email dated 21st February 2018, from Melanie Stowell, confirming that the Planning Obligation Panel had awarded Mannings Heath Village Hall £4,000.00 towards the accessible toilets project.
- b) Email dated 26th February 2018, from horsham@moderngov.co.uk, confirming that DC/17/2524 (Micklepage) is included on the Planning Committee North agenda, 6th March 2018.

- ii. **West Sussex County Council**
 - a) Email dated 6th February 2018, from Gina Hall, providing details of Sussex Day on 16th June 2018.
- iii. **General Correspondence**
 - a) Email dated 7th February 2018, from Lois Crouch, SSALC, providing details of the South & South East in Blooms campaigns.
The Clerk to circulate the details of the campaign to local groups in the parish.
 - b) Email dated 16th February 2018, from Joel Hufford, Southern Water, providing the details of 'It's your water too' consultation.
- iv. **Sussex Police**
 - a) Email dated 22nd February 2018, from Clarissa Hawthorne, article on 'Strengthening local policing'.

The above items of correspondence were noted.

0308/18 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Councillor Toni Bradnum reported on the 100-mile cycle ride which would take place on 23rd September 2018. The ride will start at Goodwood and 15,000 cyclists will cycle through Henfield, Petersfield and Horsham, closing the A281.

Peter Burgess has been elected Chairman and Kate Rowbottom Vice Chairman of Horsham District Council for the ensuing municipal year.

HDC are looking into car parking charges from April and the Piries Place carpark will be four-storeys high with disabled facilities. The annual apprenticeship event will be taking place at the Drill Hall on Saturday 10th March 2018, the new directory for the elderly has now been published, the North Horsham planning development was passed and TPO's have been put on the Oak trees on the site rear of Millers Mead.

County Councillor Nigel Jupp reported that the grant application from Mannings Heath Village Hall, for £20,000.00 from WSCC Big Society fund, had been successful. WSCC will be introducing 'Crowd Funding' in the future and funds will be allocated to the 'crowd funding pot' for project applications.

The County Councillor congratulated the District Councillor and Councillor Owen Hydes for HDCs decision on the Micklepage planning application (DC/17/2524).

0903/18 PUBLIC FORUM none.

1003/18 PLANNING MATTERS

- i. **NEW APPLICATIONS** - none
- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**
 - PERMITTED** - DC/17/1660, DC/17/2369, DC/17/2682, DC/17/2824, DC/17/2827, DC/18/0051
 - REFUSED** - DC/17/2534 & DC/17/2535 - Land rear of Millers Mead, Nuthurst Street, Nuthurst
 - APPEAL DISMISSED** - DC/17/0815 - Land at Church Road, Mannings Heath
 - APPEAL ALLOWED** - DC/17/1707 - Corner House, Brighton Road, Monks Gate
- iii. **PLANNING UPDATES**
DC/17/2524 Micklepage

The decision letter has been issued and the contents were read out. The District Councillors, present at the Planning Committee (North) meeting, showed full agreement with the Neighbourhood Plan and the Secretary of State will have no further input unless the planning application goes to appeal.

It was reported that the HDC Officers mislead the Councillors with inaccurate information and that a letter reflecting this should be sent to Dr Chris Lyons, with a copy to Mr Tom Crowley.

The new Chief Executive of HDC, Glen Chip, will be invited to attend a future Parish Council meeting.

A vote of thanks was proposed to Councillor O Hydes and the Chairman for their hard work in ascertaining the successful outcome of the Micklepage application and upholding the Neighbourhood Plan.

DC/16/1753 Land opposite the Dun Horse

A fence has been erected along the boundary of the site and this has encroached on the public right of way, making the footpath very narrow in places. WSCC PROW Officer has taken the matter up with HDC Planning Department.

The Dun Horse Inn

It has been rumoured that there may be a change of use for the former public house.

DC/17/2534 & DC/17/2535 Land rear of Millers Mead

A letter was sent to Dr Chris Lyons on 13th February 2018 requesting for a number of unclear and inconsistent statements in the officer's delegated reports to be reviewed. To date there has not been a reply.

RESOLVED for the Clerk to chase Dr Chris Lyons for a reply.

Lot 6, Ghyll House Farm

Councillor O Hydes reported that the large metal gates had not been removed, the landowner was notified on 13th February 2018 that the gates must be removed within 2 months.

RESOLVED to continue and monitor the removal of the gates.

Crossover between Millers Mead and Micklethrift

A meeting has been arranged with the Enforcement Officer on 13th March 2018 to discuss the illegal crossover between Millers Mead and Micklethrift.

1103/18 PARISH PLAN

i) Improving Green Spaces in the Parish Planting Bulbs

The daffodils are beginning to show on the green adjacent to Lime Kiln Road. Councillors were asked to suggest locations in the hamlets for further planting in the autumn. The locations of the bulbs will be included on 'Parish Online', the Parish Councils mapping system.

Planting Shrubs/Trees

Due to the root network of trees WSCC will not issue a licence for trees to be planted on their verges, instead, shrubs have been suggested and the Clerk has asked if the highways department can issue a list of suitable shrubs.

ii) Parish Walks

The next guided walk in the Parish (walk 4 on the website) will be on Sunday 1st April 2018.

Members were advised that a photograph purported to be of a flooded ditch in Monks Gate was taken two years ago.

1203/18 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The Chairman and Clerk attended the West SALC Spring conference where reports were given by Nick Herbert MP (Arundel and South Downs), Police, AGE UK Horsham and WSCC.

WSCC did not enact the Winter Maintenance Plan and would therefore not refill empty salt bins, to replenish the salt bin on Sedgwick Lane the Clerk purchased additional salt from Horsham Fencing. Grateful thanks were passed onto the Clerk.

1303/18 FINANCE

i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy (Dec)	156.81	7.84	164.65

Profitable Websites (February)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	50.40		50.40
Postage (Stamps)	6.72		6.72
Stationary (Punch Pockets/Envelopes/Paper)	7.25		7.25
A4 Display Holder (Display Sense)	49.94	9.99	59.93
Mrs V Court Expenses			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary January 2018	975.86		975.86
Albury Equestrian Construction - Bus Stop (SI-136)	1,791.00		1,791.00
Wicksteed Leisure - Swing Seats (800214)	271.25	54.25	325.50
Total Payments	£3,369.72	£72.08	£3,441.80
<u>Receipts</u>			
Nat West Interest (January 2018)	(1.67)		(1.67)
Total Receipts	(£ 1.67)		(£ 1.67)

RESOLVED to approve the accounts detailed above and make the necessary payments.

- ii) To approve and sign the bank reconciliation for January 2018 - **approved.**
- ii) To approve the transfer of £3,500.00 from the Nat West Deposit into the current account - **approved.**
- iii) To discuss changing the web site to https approximate cost £75.00 - **approved.**
- iv) To approve the Chairman & Clerk attending WSALC Spring Conference, £45.00 per person - **approved.**
- v) To discuss the Clerk attending the Clerks Networking Day, £80.00 - **approved.**

1403/18 MANNINGS HEATH VILLAGE GREEN

i) Monthly report of the play equipment

The cradle seats will be replaced shortly and Rylands Engineering have been engaged to replace the lugs on the swings.

ii) Village Green matters

The village green remains muddy and moles are evident.

iii) Cricket Club issues

No update.

1503/18 HIGHWAY MATTERS

Potholes continue to be reported, the County Councillor explained that WSCC Highways give priority to repairing the main roads.

1603/18 SPEEDING ISSUES no update.

1703/18 BROADBAND IN THE PARISH no update.

1803/18 OPPORTUNITIES FOR PARISH & TOWN COUNCILS TO SUPPORT HEALTH & WELLBEING no update.

1903/18 CLUSTERING WITH NEIGHBOURING PARISHES

A date has not been agreed for the next meeting, Southwater Parish Council to be asked for an update.

2003/18 VILLAGE GATEWAYS

The Members were handed photographs of the signs, Councillor Tom Nelson volunteered to take the removal of the old signs forward.

2103/18 GENERAL DATA PROTECTION REGULATION

- i) **Privacy Notice**
RESOLVED to adopt the Privacy Policy.
- ii) **GDPR Action Plan**
RESOLVED to agree the Action Plan and use the 'tool kit' to take the plan forward.

2203/18 COUNCILLOR TRAINING/SEMINARS

Councillor Julka Assassi to attend the Councillors Briefing Session at Southwater on 12th June 2018.

2303/18 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

The residents in Green Lane have sent a letter re the trees and maintenance of the lane, to be included on the next agenda.

The meeting closed at 9.10pm

DRAFT