

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 3rd February 2016
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Mrs V Court (Chairman) Mr O Hydes (OBE)
Mrs F Boulter Mr J Mercer
Mrs J Chaytor Mr T Nelson
Mrs G Dixon (Vice Chairman)
Mrs L Duggleby
Mrs A Gaffney

Also in attendance were District Councillor T Bradnum and eleven members of the public.

0102/16 APOLOGIES FOR ABSENCE were received from Councillor D England, Councillor J McClean, County Councillor B.R.A.D Watson (OBE) and Councillor Geoff Packham from Lower Beeding.

0202/16 DECLARATIONS OF INTEREST none.

0302/16 CHAIRMANS ANNOUNCEMENTS the Chairman made no announcements and no one present intended to record the meeting.

0402/16 PUBLIC FORUM

Mr C Equis, the applicant for DC/16/0062, advised that prior to purchasing Monks Gate Cottage a lot of internal work had been carried out without Listed Building consent. Seeking advice from English Heritage a retrospective planning application has been submitted to 'wipe the slate clean', the applicant has also applied to move the positions of the gates.

Mr M Hoare requested further details of the TRO which is going to be implemented outside St Andrews School, the Clerk was asked to provide Mr M Hoare with a copy of the map detailing the proposed road markings.

Mr Fisher, the new owner of Harriots Cottage, asked if there was any further information on the meeting between the residents, Governors, WSCC and Parish Council? The Chairman advised that the meeting was going to be arranged by the Governors. Councillor J Chaytor commented that it was not agreed to have a meeting, only proposed and the matter had gone no further.

The Chairman advised that WSCC did not have the funds available to concrete the verge on the corner of Harriots Close.

At the recent MOGRA AGM a number of residents in Monks Gate asked if the boundary could be changed so that their properties were included in the parish of Nuthurst and not Lower Beeding.

The Chairman advised that this should be addressed when HDC reviewed their boundaries, the Parish Council will be consulted before there are any changes to district boundaries. The matter will be included on the 'Outstanding List'.

0502/16 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes of the Full Parish Council meeting held on 6th January 2016 were approved as a correct record of the meeting and signed by the Chairman at the close of the meeting.

0602/16 TO RECEIVE THE REPORTS FROM THE SUB-COMMITTEES

The report from the Roads and Footpath Committee meeting, held on 20th January 2016, will be agreed at the next meeting of the committee, the Clerk was asked to change the 'parking of residents' to the 'parking of parents' on page 2 of the report.

0702/16 TO ADOPT COMMITTEE AGREED REPORTS (PREVIOUSLY CIRCULATED)

The report from the Roads and Footpath Committee meeting, held on 16th September 2015, and the minutes from the Planning Committee meeting, held on 20th January 2016, were adopted by the Parish Council.

0802/16 MATTERS ARISING FROM THE MINUTES

FULL PARISH COUNCIL MEETING 6th JANUARY 2016

1401/16 Mannings Heath Village Green

The Clerk has requested further quotations for the surgery to the trees on the Village Green, these and the quotations for the replacement wet-pour will be discussed at a meeting of the Village Green and Finance Committees.

PLANNING COMMITTEE MINUTES 20th JANUARY 2016

2501/16 Planning Applications

The new owner of The Orchard, Park Lane (DC/16/0022) has been forwarded a copy of the covenant. HDC will look into all the information provided when they make a decision on the application.

0902/16 CORRESPONDENCE

i. Horsham District Council

- (a) Email dated 25th January 2016, from Joseph Gupwall, providing a link to the agenda for the development Control North Committee meeting on 2nd February 2016.

ii. West Sussex County Council

(All correspondence included on February 2016 appendix a & b).

iii. General Correspondence

- (a) Email dated 18th January 2016, from Jacqui Simes, SSALC, providing details of the 'Clean for the queen' campaign.
Details have been forwarded to the Nuthurst Society and Millennium Group.
- (b) Email dated 28th January 2016, from Peter Silburn, Horsham Cycling Forum, providing the details of the meeting on 2nd February 2016.
The Chairman was unable to attend the forum. The Clerk will circulate the minutes upon receipt. Representatives will be attending the next HALC meeting.

iv. Sussex Police

(All correspondence included on February 2016 appendix a & b).

1002/16 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Councillor Toni Bradnum advised that HDC last reviewed the boundaries in 2003 and that she would find out when the next review was due to take place.

The District Councillor continued, Kilnwood Vale will provide 2,500 homes and will have everything on site, including shopping, education and small business facilities on site, this will be the first development of its kind in the district.

On the financial front, it looks as though HDC will be implementing a parking charge on Sundays.

1102/16 PLANNING MATTERS

i. NEW APPLICATIONS

DC/16/0062 20/01/2016 RESOLVED	Retrospective application for internal alterations, loft conversion and re-construction of garden wall (Listed Building Consent) Monks Gate Cottage, Brighton Road, Monks Gate To raise no objection to this application.
DC/16/0092 19/01/2016 RESOLVED	Replacement driveway gates Monks Gate Cottage, Brighton Road, Monks Gate To raise no objection to this application
DC/16/0109 25/01/2016 RESOLVED	Garage conversion and erection of a single storey front extension 13 The Birches, Mannings Heath To raise no objection to this application with the condition that there is no further development on the site.

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**

PERMITTED - DC/15/2709.

REFUSED - DC/15/2317

iii. **PLANNING UPDATES**

(a) **Provide an update on the BUAB and SHELAA**

The Chairman, District Councillor T Bradnum, Councillor O Hydes and Mr Boulter, the Chairman of MHAG, attended a meeting to discuss the SHELAA and Mannings Heath BUAB with Dr C Lyons, HDC Director of Planning.

The BUAB has been included in the Neighbourhood Plan and cannot now be changed, the plan will be reviewed in 5 years and the BUAB can be amended at this time.

HDC annually call for sites to be included in the SHELAA and the landowners can submit an application for consideration. This does not mean that development will take place, the applicant will still need to submit a planning application and under current government legislation if the site is not included in the Neighbourhood Plan HDC will not permit development.

There have been a considerable number of discrepancies in the 2015 SHELAA throughout the Parishes and HALC have advised that they should contact HDC.

(b) **Provide an update on Woodlands Chase, Sedgwick Lane.**

Although in Sedgwick Lane, the Woodland Chase development is not in the Parish of Nuthurst, the Clerk has reported the appalling condition of the lane to both the FNC Clerk and the HDC Enforcement Team. The Parish Council can do little more than ensure that the authorities are aware of the situation.

The applicant submitted a planning application for the construction of a wall on 23rd December 2015 and although planning permission has not been granted the construction of the wall has already commenced, again the Clerk has made the FNC Clerk aware.

District Councillor T Bradnum advised that she has passed the matter over to the FNC Councillor, the Tree Officer and Enforcement have both visited the site and the District Councillor will continue to chase up on behalf of the Sedgwick Lane residents.

iv. **TREE WARDENS**

Mrs P Bullen has been the Parish Tree Warden for a number of years and is assisted by Mr P Bullen. Mrs Bullen has undertaken training at HDC. To assist Mrs Bullen Councillor J Chaytor has volunteered to become a Tree Warden, undertaking training when available.

RESOLVED for Mrs J Chaytor to become a Tree Warden for the Parish.

Action in Rural Sussex is organising the South East Neighbourhood Planning Roadshow, the aim of the roadshow is to increase the number of Neighbourhood Plans in rural communities. The event will be attended by the Minister for Housing and Planning and Nuthurst Parish has been asked to attend a give a presentation on their Neighbourhood Plan.

Councillor O Hydes and Mr R Webber have accepted the invitation to speak and will be making a presentation on Neighbourhood Plans on behalf of the Parish.

The Chairman advised that Lower Beeding Parish Council was also seeking the advice of Nuthurst Parish Council with their developing Neighbourhood Plan, Councillor O Hydes was unable to attend a recent meeting and the Chairman made a presentation at their meeting.

1202/16 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The recent HALC meeting was held in Mannings Heath Village Hall and Chris Stark, Area Highways Manager WSCC, and Sally Pavey, Communities Against Gatwick Noise and Emissions (CAGNE) were guest speakers.

Both presentations were extremely interesting and the Clerk was requested to circulate a recent report from CAGNE to the Councillors. The Clerk was also asked to see if a representative from CAGNE could make a presentation at the APM on 16th March 2016.

The HALC Conference, held in Southwater at the end of last year, was very successful and another conference will be arranged later in 2016.

The conference, scheduled for March 2016, on the Three Southern Counties (3SC) Devolution bid has been postponed for a few months.

The Chairman concluded, the role of PCSO's will be changing and a consultation is taking place at present.

1302/16 FINANCE

i. To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy	151.58	7.58	159.16
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	32.40		32.40
Postage	6.64		6.64
Bereavement Card	2.50		2.50
Mrs V Court (Expenses January 2016)			
Internet/Stationary	10.00		10.00
WSCC (Sarah Hall Salary December 2015)	738.13		738.13
WSCC (Sarah Hall Salary January 2016)	738.13		738.13
Clarity Copiers Ltd	34.70		34.70
SSE (Street Light, Copsale Road, Copsale)	158.65	31.73	190.38
<u>Paid Between Meetings - Neighbourhood Plan</u>			
Mr Simon Hurst (NP Website)	25.00		25.00
Total	£1,915.72	£ 39.31	£1,955.03

The above accounts were approved for payment.

- ii. To approve the transfer of £3,000.00 from the Nat West deposit account to the Nat West current account – **Approved.**
- iii. To approve and sign the bank reconciliations for December 2015 – **Approved and signed.**
- iv. To approve the 3rd quarter figures (October, November, December 2015) - **Approved.**
- iv. To provide an update on the Santander account – **The Clerk is in receipt of an Operators Card for the account and Santander have advised that the signatories have been updated, the Clerk will include the closure of the account on the agenda for the next Full Parish Council meeting.**
- v. To confirm the 2016/2017 precept of £33,500.00 – **The precept for 2016/2017 was confirmed as being set at £33,500.00.**

1402/16 MANNINGS HEATH VILLAGE GREEN

The Chairman has continued to carry out the monthly inspections of the play equipment and there is nothing to report. When the weather improves the swings and rocker will be painted and the Clerk is in receipt of further quotations for the replacement of the wet pour under the rocker.

1502/16 HIGHWAY MATTERS

A few residents in Monks Gate have been parking on the grass verges, outside their properties along the A281, the Clerk was asked to enquire who was responsible for repairing the damage which had been caused to the verges.

1602/16 ELECTORAL/BOUNDARY REVIEW

i. To discuss the Parish Boundary

Any changes to the Parish Boundaries will be discussed when HDC review their boundaries.

ii. To discuss the Electoral Review of West Sussex Draft Recommendations

The implications of Electoral Review of West Sussex Draft Recommendations were discussed at length. The proposal would equalise the number of electors per County Councillor, however, the Parish would be split in two, with a County Councillor for each division. This would have a serious effect on Community Identity and the Councillors opposed the draft recommendation. Councillor J Mercer volunteered to write a draft letter of objection to the Local Government Boundary Commission for England, recommending that the whole Parish remained in the Southwater and Nuthurst Division.

Councillor O Hydes stated that the Electoral Review of WS Draft Recommendations would not affect the Neighbourhood Plan.

1702/16 ST ANDREWS SCHOOL

The plans for the TRO in Harriots Close are being processed by Balfour Beatty and although there is no definite date it has been suggested that the work may be carried out in the Easter Holidays.

The headmaster has written to the parents requesting for considerate parking and it is understood that the owner of Architectural Plants has agreed that the teachers can park in the bottom carpark. The proposal is being discussed by WSCC, the Headmaster and owner of the land.

There was an accident involving the school bus on Tuesday morning, fortunately the children were not seriously injured, the driver remains in hospital.

1802/16 COUNCILLOR TRAINING/SEMINARS

Details of the training events have been circulated to the Councillors.

1902/16 FINGERPOSTS

Heritage Finger Posts have indicated that the fingers will be re-instated on the post, opposite Park Lane, Maplehurst, by the end of the month. Ralph Restorations will be re-erecting the post, opposite Polecat Lane, within the next few weeks and Heritage Finger Posts will be re-instating the fingers.

2002/16 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

Requests for items to be included on the agenda must be received by the Clerk 5 days prior to the meeting.

The meeting closed at 9.30pm