

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 7th September 2016
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Mrs V Court (Chairman) Mr O Hydes (OBE)
Mrs F Boulter Mr T Nelson
Mrs J Chaytor
Mrs G Dixon (Vice Chairman)
Mrs A Gaffney
Mrs J McClean

Also in attendance were County Councillor B.R.A.D. Watson, District Councillor T Bradnum and seven members of the public.

0109/16 APOLOGIES FOR ABSENCE were received from Councillor D England and Councillor J Mercer.

0209/16 DECLARATIONS OF INTEREST none.

0309/16 CHAIRMANS ANNOUNCEMENTS none and no one present intended to record the meeting.

0409/16 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes of the Full Parish Council meeting held on 3rd August 2016 were approved as a correct record of the meeting and the Chairman signed the minutes at the close of the meeting.

0509/16 TO RECEIVE THE REPORTS FROM THE SUB-COMMITTEES none.

0609/16 TO ADOPT COMMITTEE AGREED REPORTS (PREVIOUSLY CIRCULATED)

The reports from the Planning Committee meeting held on 10th August 2016 and 31st August 2016 were adopted by the Parish Council.

0709/16 MATTERS ARISING FROM THE MINUTES

- i. **FULL PARISH COUNCIL MEETING – 3rd August 2016**
1108/16 Planning Updates (iii b) DC/14/1755 – Swallowfield Nursery
The Conservation Officers Report was misleading and the Clerk sent a further letter to HDC on 11th August 2016, requesting for the letter to be included on the website, to date the letter has still not been included and the Clerk was asked to chase Amanda Wilkes for a reply.
- ii. **PLANNING COMMITTEE MEETINGS – 10th August & 31st August 2016**
Included on the agenda.

0809/16 CORRESPONDENCE

- i. **Horsham District Council**
 - (a) Email dated 12th August 2016, from Neil Worth, providing details of Project EDWARD (European Day Without a Road Death), 21st September 2016.
 - (b) Email dated 22nd August 2016, from Greg Charman, providing details of the Winter Wellness Event, 12th October 2016, 09.00 -1.00pm, Drill Hall, Dene Road, Horsham.
 - (c) Email dated 2nd September 2016, from Francis Haigh, providing an update on Horsham Town Neighbourhood Plan.
- ii. **West Sussex County Council**
 - (a) Email dated 18th August 2016, from Jo Kenworthy, advising that the 3in1 Card concessionary travel scheme will end 31st December 2016.
 - (b) Email dated 31st August 2016, from westsussex@public.gov.delivery.com, providing a copy of the County News Horsham District August 2016 and details of 'Micro funding available to Town & Parish Councils'.

iii. **General Correspondence**

- (a) Email dated 3rd August 2016, from Anna Abrahams, SSALC, inviting Members to attend South East South Ambulance Service (SECAMB's) Annual Members Meeting, 27th September 2016, 1.00 – 4.30pm, Brighton Racecourse.
- (b) Email dated 11th August 2016, from Sally Pavey, CAGNE inviting Members to attend CAGNE Parish Council Forum, 8th September 2016, 10.00am, North Hall, Loxwood.
Councillor G Dixon will be representing the Parish Council.
- (c) Email dated 22nd August 2016, from Ed Stally, asking if Geocaching locations can be set up on the Village Green.
The Geocaching locations are not on Parish Council land, there will be approximately six locations in Mannings Heath.
- (d) Email dated 22nd August 2016, from Ed Stally, requesting the criteria for issuing a licence for a private event on the Village Green, Saturday 10th September 2016.
The Parish Council require 10 million Public Liability Insurance and a Risk Assessment before they can issue a licence for any event, public or private on the Village Green.
- (e) Email dated 23rd August 2016, Community Engagement Team, Gatwick Airport, inviting Members to attend a tour of Gatwick Airport, interest to be registered by 14th October 2016.

iv. **Sussex Police**

Included on Weekly Briefing Notes.

The above items of correspondence were noted.

0909/16 DISTRICT & COUNTY COUNCILLORS REPORTS

County Councillor B.R.A.D Watson advised that WSCC summer recess had just finished.

The comments which had been submitted, by the Parish Council and members of the public, on the WSCC Boundary Review had succeeded in keeping the Parish together.

In preparation for the closure of the northern section of Sedgwick Lane, highways had started work on the southern section of Sedgwick Lane. The Parish Council are in receipt of an Operation Watershed Grant for drainage work to the northern end of Sedgwick Lane and the County Councillor suggested that the Parish Council 'sit on' the funds for the time being.

In reply to Councillor G Dixon's questions about the school bus and refuse collections County Councillor B.R.A.D Watson advised that arrangements had been made and that hopefully there would be more co-operation between WSCC and HDC this time.

District Councillor Toni Bradnum asked to be contacted if the bins were not emptied in Sedgwick Lane. Despite HDC bitterly complaining about the changes to the opening times/days at Hop Oast the changes are still going ahead, waste collections for smaller vehicles are still ongoing.

The first of two Syrian refugee families has moved into the District, with the second will be in October.

A new bulk bag service has been introduced by HDC, these will be delivered/collected for a cost of £99.00.

HDC have also agreed a Public Open Spaces Protection Order, this will assist with the prosecution for dog fouling and controlling drinking in parks etc.

1009/16 PUBLIC FORUM

A member of the public spoke about their concerns for the increasing number of events being held on farmland in Maplehurst. Up to 28 events can be held on farmland annually without a licence, it is believed that this is now being exceeded. The concerns were about the noise, blighting the environment, increased traffic on the lanes and the possibility that motorists were exceeding the drink driving limit.

Mr Richard Webber congratulated the Parish Council on the Parish Design Statement, especially the contribution from Councillor Owen Hydes and Mrs Carol Hydes. Mr Richard Webber commented that

it was unfortunate the Parish Council volunteers were unable to attend all the meetings.

Mr Roy Boulter commented on the increasing number of HGVs using Winterpit Lane to access a small industrial unit. The Lower Beeding Clerk has contacted WSCC Highways with the resident's concerns and is waiting for a reply.

MHAGS will be recommending members follow the Parish Councils lead on planning application DC/16/1753, land opposite the Dun Horse. MHAGS also wished to pass on their congratulations on the Parish Design Statement, especially thanking Councillor Owen Hydes and Mrs Carol Hydes.

Mr Roy Boulter concluded, nearly a year has passed since the Neighbourhood Plan was 'made' by HDC and suggested that an update be included in the Link.

1109/16 PLANNING MATTERS

i. NEW APPLICATIONS

<p>DC/16/1885 30/08/2016</p>	<p>Construction of four detached houses on garden land ancillary to existing dwellings. Keatings, Nuthurst Road, Nuthurst</p> <p>The Parish Council strongly objects to this application on the following grounds:</p> <ol style="list-style-type: none"> 1. The National Planning Policy Framework (NPPF) does not support development in residential gardens: <ol style="list-style-type: none"> a. Paragraph 48 of the NPPF states "Local planning authorities may make allowance for windfall sites and (these) should not include residential gardens". b. Paragraph 53 of the NPPF states "Local planning authorities should resist inappropriate development of residential gardens". 2. The proposed development of two large detached houses, one behind the other, within the curtilage (garden) of Keatings will have a severe detrimental effect on the setting of Keatings, a Grade II listed building. 3. The site has not been allocated for development in the "made" Nuthurst Neighbourhood Plan, which delivers approximately 50 new houses for the Parish. 4. During the consultations on the Nuthurst Neighbourhood Plan, residents said they wanted some small, more affordable housing. The "made" Neighbourhood Plan delivers approximately 50 new homes in line with what residents' wanted. This proposed development of four large detached houses does not deliver what residents' wanted and furthermore, is not required in the Parish. 5. The Arboricultural Report is inconsistent regarding the number of trees to be removed and retained. This is unacceptable. As far as can be ascertained from this report, the proposed development will result in the unacceptable loss of far too many trees. [6 individual category B trees (life expectancy 20+ years), 5 individual category C trees (life expectancy 10+ years or young trees), one group of category C trees (comprising perhaps 13 trees) and one hedge]. The roots of many other large trees on the site could be adversely affected by construction work, leading to their destruction. 6. The proposed development of two pairs of large detached houses one behind the other is unsympathetic to the current street scene, which has a linear development of houses. 7. The site cannot be claimed to be a "windfall site". The NPPF defines "windfall sites" as "Sites which have not been specifically identified as available in the Local Plan process. They normally comprise previously-developed sites that have unexpectedly become available." This site is NOT identified in the Local Plan process and is NOT a previously developed site.
---	--

	<p>8. The garage in the garden of Keatings , situated next to the proposed new entrance drive belongs to Chapel House and access and ownership is an issue.</p> <p>9. Flooding is already an issue at Chapel House, the proposed development could cause further problems with flooding</p>
<p>DC/16/1920 15/08/2016</p> <p>RESOLVED</p>	<p>Proposed first floor extension above the existing rear utility room and partially over the existing attached attached garage and internal alterations.</p> <p>22 The Whytings, Mannings Heath</p> <p>To raise no objection to the application.</p>

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**

PERMITTED - DC/16/0460, DC/16/0461, DC/16/0808, DC/16/1465, DC/16/1568 & DC/16/1858.

REFUSED - DC/16/0432 & DC/16/1275.

PRIOR APPROVAL REFUSED - DC/16/1441.

APPLICATION WITHDRAWN (CONDITIONS S106) - DC/15/1981.

APPEAL DECISION REFUSED - DC/15/2317.

iii. **PLANNING UPDATES**

The Clerk is still waiting for HDC's Legal Department to reply to the letters re the BUAB in Mannings Heath and the mapping error in the SHELAA for land at the rear of the White Horse in Maplehurst.

When future applications are received for sites included in the Neighbourhood Plan the Chairman will explain in greater detail Councillor O Hydes involvement.

1209/16 PARISH DESIGN STATEMENT

The Parish Council consulted residents on a draft of the PDS at open day exhibitions on 4th and 6th August 2016 and a few minor modifications have been made as a result of the consultation.

The Parish Design Statement is not a statutory document; it is purely for guidance purposes with the aim of retaining the present characteristics of the Parish.

RESOLVED The Parish Council approved the final version of the Parish Design Statement and will ask Horsham District Council to agree the PDS as a supplementary planning document to the Parish Council's Neighbourhood Plan and Horsham District Council's Planning Framework.

1309/16 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The North Horsham CLCs will be held on 12th September 2016.

1409/16 FINANCE

i. **To approve the following items of expenditure: -**

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit</u>			
EDF Energy Street Lighting Energy	153.68	7.68	161.36
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	37.80		37.80
Postage	8.10		8.10
Mrs V Court			
Internet/Stationary	10.00		10.00
Sarah Hall Salary June 2016 (inc backdated salary increase – 1 st April 2016)	1,140.24		1,140.24
SSE (Lime Kiln Road)	150.26	30.05	180.31
SSE (Pound Lane & Golding Lane)	150.51	30.10	180.61
SSE (Forest Close)	76.75	15.35	92.10
Total	£1,745.36	£83.18	£1,828.54

RESOLVED The above expenditure was approved for payment.

- ii. To discuss the purchase of a 'No Through Road' sign for Harriots Close - **Approved**
- iii. To approve and sign the bank reconciliations for July 2016 - **Approved**
- iv. To approve the transfer of £10,000.00 into the Nat West Deposit Account - **Approved**
- v. To note the deposit of £4,537.00 into the Nat West Current Account (Operation Watershed Grant) – **Noted**
- vi. Confirmation has been received that the Santander Account has now been closed - **Noted**.

1509/16 CO-OPTION OF NEW PARISH COUNCILLOR

Two Parishioners showed an interest in being co-opted onto the Parish Councillor, however, due to personal commitments only one application form was received.

Mr Steve Turner has lived in Maplehurst for the last 14 years and within a radius of 15 miles for the last 30 years. Now retired from the Electronic Security Company he ran for 25 years Mr Turner has more time and would like to contribute to the Parish, offering many skills including marketing and finance.

RESOLVED for Mr Steve Turner to be Co-opted onto the Parish Council, the sub-committees will be discussed at the next Full Parish Council meeting.

1609/16 MANNINGS HEATH VILLAGE GREEN

Painting the play equipment is still ongoing. Replacement swing seats to be included on the agenda for the Budget meeting on November.

1709/16 HIGHWAY MATTERS

- i. **To provide an update on the closure of Sedgwick Lane**
In preparation for the closure of the southern section of Sedgwick Lane, WSCC are carrying out repairs and drainage works to the northern section.
- ii. **To discuss highway issues**
District Councillor Toni Bradnum has spoken to County Councillor B.R.A.D Watson and will be requesting for the speed limit to be reduced on the A281 from the Dun Horse, to beyond Swallowfield Nursery. The proposed 10 new dwellings on the land opposite the Dun Horse and future development of Swallowfield Nursery will give more leverage to the request.

The Parish Council have requested for the speed to be reduced on this stretch of road on a number of occasions, however, there has been no evidence to support the request.

RESOLVED to support District Councillor Toni Bradnum with the request to reduce the speed limit on the A281.

The condition of the road surface in Masons Field and on Hampshire Hill, Nuthurst Road are not fit for purposes and the pot holes exceed 4 inches.

RESOLVED to report these roads to WSCC Highways department again.

WSCC Highways department no longer remove rocks/logs from the verges, any damage caused to vehicles is the responsibility of the landowner.

The HGVs are using both Winterpit Lane and Golding Lane and are causing branches from overhanging trees to fall and obstruct the highway. The Chairman advised that under Riparian Rights it is the landowners responsibility to maintain the trees.

1809/16 ST ANDREWS SCHOOL

The parking issues in Harriots Close are ongoing, the Chairman will provide an update after the next meeting between the School Governors and residents of Harriots Close.

1909/16 COUNCILLOR TRAINING/SEMINARS

The Clerk was asked to provide Councillor Steve Turner with the details of New Councillor Training events.

2009/16 ELECTORAL REVIEWS OF WEST SUSSEX

The Parish Council, District Councillor Toni Bradnum and Parishioners submitted comments objecting to the proposal for the Parish to be divided. The objections were noted and the final recommendations of Electoral Review of West Sussex state that the Parish of Nuthurst will not be split.

2109/16 BROADBAND

WSSC are promoting 'Broadband Connection Vouchers' to small and medium businesses in West Sussex. The scheme is to help support the installation of superfast broadband in areas not included in the Better Connected/BDUK rollout. Vouchers provide capital funding of £3,000.00 or up to 40% of the overall project cost, whichever is lower. Applications can be submitted up to 1st February 2017 or until all the funding is allocated.

There are over 250 residents in the Parish who would benefit from an improved service and Mr Alan Lindfield has done a lot of work collecting the data. The bill would be in the region of £250,000.00 and no provider will commence work without the money being available.

The Clerk will include details in the Link and has forwarded the details to Mr Richard Webber.

2209/16 WINTER MANAGEMENT PLAN

The Winter Management Plan has been submitted to WSSC.

2309/16 OPERATION WATERSHED

The Parish Council applied for an Operation Watershed Grant earlier in the year for the southern section of Sedgwick Lane. The grant was approved and the Parish Council are in receipt of the funds for Landbuild to clear the ditches, jet the gullies and for gully improvements.

In preparation for the closure of the northern end of Sedgwick Lane WSSC have carried out much of the work the grant was to be used for.

2409/16 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

Councillor J Chaytor requested for the parking in Harriots Close to be included on Octobers agenda. The recently instated lines are causing chaos, delivery vehicles are unable to park and the lines at the entrance are inadequate.

The meeting closed at 9.15pm