



107 Morris Drive
Billingshurst
West Sussex
RH14 9ST

Telephone 01403 784985

Mobile 07584 308 408

Email : nuthurstparishclk@btinternet.com

Web: www.nuthurstparishcouncil.co.uk

Nuthurst Parish Council

Sickness Absence Policy

If you are absent from work on account of sickness or injury, it is your responsibility to inform the Council of the reason for your absence as soon as possible, but no later than the end of the working day on which the absence first occurs.

The Council shall have the right at any time to require you to submit to examination by an independent medical practitioner selected by the Council, to obtain a confidential report on your condition from such practitioner and to discuss with such practitioner the findings of his/her examination and his/her prognosis of your likely recovery and or fitness to resume work and any recommended treatment.

SICK PAY

Provided that you comply with the Council's sickness absence policy, you will receive sick pay when you are absent from work because of sickness, as follows:

- | | |
|--|--|
| during 1st year of service | • one month's full pay and
(after completing 4 months'
service) 2 months' half pay |
| during 2 nd year of service | • 2 months' full pay and 2
months' half pay |
| during 3 rd year of service | • 4 months' full pay and 4 |

during 4th & 5th - year of
service

after 5 years' service

months' half pay

- 5 months' full pay and 5
months' half pay
- 6 months' full pay and 6
months' half pay

(Adopted 6th September 2017)