

# NUTHURST PARISH COUNCIL

Clerk to the Council  
Mrs Sarah Hall

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28<sup>th</sup> December 2016

Dear Councillor,

## **NUTHURST PARISH COUNCIL MEETING**

Wednesday 4<sup>th</sup> January 2017 commencing at **8.00pm**.  
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

<b>Councillors:</b>	Mrs V Court (Chairman)	Mr D England
	Mrs F Boulter	Mr O Hydes (OBE)
	Mrs J Chaytor	Mr J Mercer
	Mrs G Dixon (Vice Chairman)	Mr N Nelson
	Mrs A Gaffney	Mr S Turner
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall  
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMAN'S ANNOUNCEMENT** (recording meetings).
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record the minutes of the Full Parish Council meeting held on 7<sup>th</sup> December 2016.
5. **TO RECEIVE REPORTS FROM THE SUB-COMMITTEES** – none.
6. **TO ADOPT COMMITTEE AGREED MINUTES (PREVIOUSLY CIRCULATED)** – Planning Committee Minutes held on 21<sup>st</sup> December 2016.
7. **MATTERS ARISING FROM THE MINUTES**
  - i) Full Parish Council Meeting 7<sup>th</sup> December 2016
  - ii) Planning Committee Meeting 21<sup>st</sup> December 2016
8. **CORRESPONDENCE** – to receive and discuss correspondence received by Council.
  - i. **Horsham District Council** – included on weekly briefing notes.
  - ii. **West Sussex County Council** – included on weekly briefing notes.
  - iii. **General Correspondence**

- (a) Letter dated 5<sup>th</sup> December 2016, from Sonia Managan, Horsham District Age UK, asking for consideration to be given to a donation of £100.00.
- (b) Email dated 12<sup>th</sup> December 2016, from Mrs C Hydes, asking if the Parish Council could write to Natural England objecting to the issue of a licence for shooting in 'Springfield', off Winterpit Lane.
- (c) Email dated 16<sup>th</sup> December 2016, from Society of Local Council Clerks, advising that the Government will not be applying referendum principles to parish precepts for 2017/2018.

iv. **Sussex Police** – included on weekly briefing notes.

## 9. DISTRICT AND COUNTY COUNCILLORS REPORTS

10. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

## 11. PLANNING MATTERS

### i. NEW APPLICATIONS

DC/16/2806 20/12/2016	<b>Proposed demolition of cricket pavilion and construction of a new pavilion with associated works and machinery store.</b> Nuthurst Cricket Club, Golding Lane, Mannings Heath
DC/16/2828 16/12/2016	<b>Single storey side extension and internal alterations.</b> Brookview Lodge, Polecat Lane, Copsale
DC/16/2858 19/12/2016	<b>Retention of stable building, post and rail fence, hardstanding and relocation of access.</b> Lot 6, Ghyll House Farm, Broadwater Lane, Copsale

### ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED

**DC/16/1434** – Extension to playground.

St Andrews CofE Primary School, Nuthurst Street, Nuthurst

**DC/16/2479** – Prior notification for the installation of a new column and the removal of a nearby column. The removal of a cabinet and the installation of two new equipment cabinets.

Orange Aerial Mast WSS7050, Brighton Road, Monks Gate

### REFUSED

**DC/16/2458** - Erection of a part single, part two storey rear.

2 Magpie Cottages, Sedgwick Lane, Horsham

### PRIOR NOTIFICATION REQUIRED & REFUSED

**DC/16/2527** - Prior Approval for a Change of Use from agricultural building to dwelling (C3 Use Class)

Farm Buildings, Hawthorns, Bar Lane, Southwater

### APPLICATION WITHDRAWN

**DC/16/2845** – Non material amendment to previously approved DC/15/0045

(Demolition of existing chimney and rear extension to allow erection of new rear kitchen extension and new chimney to north elevation) Extend the kitchen in line with the rear of the house.

### iii. LISTED BUILDING CONSENT APPEAL

Regularisation of internal works to include cleaning of timbers and cutting in of light fittings.

Monks Gate Cottage, Brighton Road, Monks Gate

### iv. PLANNING UPDATES

a) Reply from the Forestry Commission re the re-stocking notice on the land north of Monks Gate.

b) Neighbourhood Planning, Barriers to Delivery – Letter from Claire Vickers to Minister of State for Housing & Planning.

## 12. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

## 13. FINANCE

- i. To approve the following items of expenditure: -

	<b>Net £</b>	<b>VAT £</b>	<b>Totals £</b>
<b><u>Accounts paid by Direct Debit</u></b>			
EDF Energy Street Lighting Energy	153.68	7.68	161.36
<b><u>Accounts paid at this meeting</u></b>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	27.00		27.00
Postage	6.60		6.60
Mrs V Court			
Internet/Stationary/Fuel	10.00		10.00
Sarah Hall Salary November 2016	789.28		789.28
Bartlett Tree Experts	1,500.00	300.00	1,800.00
SSE Lighting (Pound Lane)	150.51	30.10	180.61
<b><u>Paid between meetings</u></b>			
The White Horse Inn	135.10		135.10
<b>Total</b>	<b>£2,790.16</b>	<b>337.78</b>	<b>£3127.94</b>

- i. To approve and sign the bank reconciliations for November 2016.
- ii. To approve and sign the quarterly figures for period ending 30<sup>th</sup> September 2016.
- iii. To approve the transfer of £3,000.00 from the Nat West Deposit account into the current account.
- iv. To discuss the purchase of the 10<sup>th</sup> Edition of Local Council Administration (£73.60 plus delivery).
- v. To discuss the renewal of the Clerks annual subscription to the Society of Local Council Clerks (£139.00).
- 14. MANNINGS HEATH VILLAGE GREEN**  
To provide an update on Village Green matters.
- 15. MATURE TREES IN THE PARISH**  
To discuss the mature trees in the Parish.
- 16. HIGHWAY MATTERS.**  
To discuss highway issues.
- 17. VILLAGE GATEWAYS**  
To discuss the erection of Village Gateways on the A281.
- 18. BROADBAND IN THE PARISH**  
To provide an update on Broadband in the Parish.
- 19. ADOPTING THE PHONE KIOSK IN MAPLEHURST**  
To discuss the Parish Council adopting the red phone kiosk in Maplehurst.
- 20. COMMUNITY WARDENS**  
To discuss Community Wardens in the Parish
- 21. ST ANDREWS SCHOOL**
- 22. COUNCILLOR TRAINING/SEMINARS**  
To discuss Councillor Training and provide an update on seminars (West Sussex ALC Spring Conference – 30<sup>th</sup> March 2017, Lodge Hill Centre, Watersfield).
- 23. OPERATION WATERSHED**  
To provide an update on the Operation Watershed Grant Application for Sedgwick Lane.

**24. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA.**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 1<sup>st</sup> FEBRUARY 2017.