

For office use only		Our reference	
Asset		Delegated Decision no.	



Assets of Community Value

Nomination Form

Before you complete this form, it is essential that you read the accompanying [guidance](#) notes.

There are strict legal criteria which must be adhered to when nominating assets of community value and we will not be able to consider your application unless all the information is provided.

If you have any queries about this application form email community.assets@horsham.gov.uk

Submit your completed form

✉ email to community.assets@horsham.gov.uk,

📧 post it to: Corporate Performance Department, Horsham District Council, Parkside, Chart Way, Horsham, West Sussex, RH12 1RL marked "Asset Nomination".

Timescales

We will acknowledge receipt of a completed nomination form within 5 working days.

We aim to come back to you with a decision within 8 weeks of receipt of a completed nomination form.

PART A: ABOUT YOUR ORGANISATION

1. CONTACT DETAILS

Note: No personal details or information will be made publicly available as part of this requirement.

Your Title	Mrs
Your First name	Sarah
Your Surname	Hall
Telephone number	07584 308408
E-mail address	Clerk@nuthurst-pc.co.uk
Your Position in organisation	Parish Clerk

2. ABOUT YOUR ORGANISATION

Name of Organisation	Nuthurst Parish Council
Address	107 Morris Drive Billingshurst West Sussex
Postcode	RH14 9ST

3. ORGANISATION TYPE

Description	Please tick any which apply	Charity Registration Number / Company number (if applicable)
Parish Council	X	
Neighbourhood Forum		
Unincorporated Group with at least 21 people on the electoral role within Horsham District or a neighbouring authority		
Charity		
Community Interest Company		
Company limited by guarantee		
Industrial and Provident Society		

<p>Local Connection</p> <p><i>Please describe how your organisation is connected to the local area.</i></p>	<p>Parish Council</p>
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Please refer to the guidance notes for more information.

Additional Supporting Evidence

Where relevant, please provide any additional evidence which demonstrates that your organisation is eligible to nominate assets of community value.

Unincorporated groups must demonstrate that there are at least 21 Members registered to vote within Horsham District or a neighbouring authority

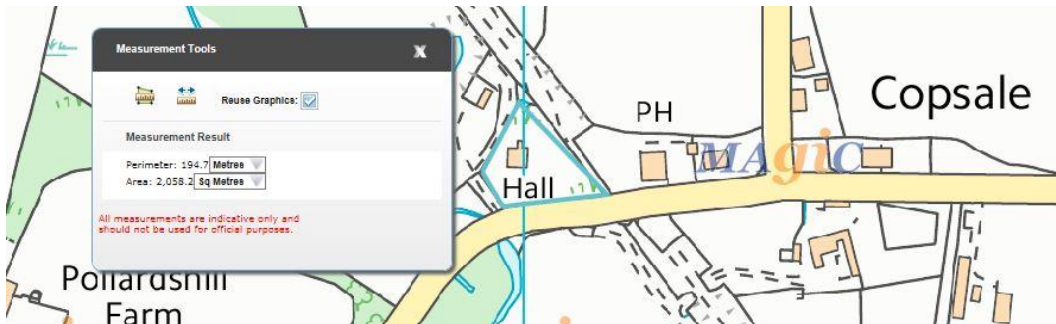
Unincorporated group, a company limited by guarantee, or an industrial provident society must demonstrate that surplus fund are not distributed to Members but are applied wholly or partly for the benefit of the local area.

Please refer to the guidance notes for further information.

<p>Please list any relevant supporting documents which are attached</p>	<p>None</p>
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PART B: ABOUT THE PROPOSED ASSET

4. ASSET DETAILS

Name of asset	Copsale Hall
Address or location of the Asset	Bar Lane Copsale Horsham West Sussex RH13 6QT
Description of the asset and its boundaries	 <p>The Copsale Hall (sometimes referred to as the Club Room) sits with 2,058 sq metres outlined in blue. The building faces Bar Lane and the nearest building to it is the currently disused Bridge House public house.</p> <p>The land area and the building are all nominated as an asset of community value.</p>
Please provide information which helps to clarify the exact location and extent of the asset being nominated and a map with boundaries clearly marked in red.	

5. LANDOWNER DETAILS – we strongly recommend that you discuss your plans to nominate with the owner before submitting.

The Council is required to inform the landowner, leaseholder and occupants about your bid, and must also let them know the outcome of the Council's decision. Therefore please provide us with as much information as you can about the landowners and occupiers of the land or property you are nominating.

Current owner's name and address (if different to the address of the	CR Burrell, Estate Office Knepp Castle West Grinstead
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nominated asset)	Horsham West Sussex RH13 8LJ
Current (if any) Leaseholders name and address	Copsale Management Committee
Names of the current occupants (if different to owner or leaseholder)	Copsale Management Committee

The nomination must answer the following questions about why the land or building is felt to be of community value.

6. DOES THE NOMINATED ASSET MEET THE DEFINITION OF “LAND OF COMMUNITY VALUE” SET OUT IN THE LOCALISM ACT 2011?

EITHER:

- (1) Is there an actual use of the building or other land that is not an ancillary* use which furthers the social wellbeing or social interests** of the local community?

AND

- (2) Is it realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests** of the local community?

Yes/No	<p>The Copsale Hall and the surrounding land that it sits in, is a vital community asset that has been in situ since 1907 and has been continually used, except for a short time during WW2, as meeting place for leisure, learning and entertainment for local people.</p> <p>The Hall is primarily used as a Village Hall for the southern part of Nuthurst parish that includes the villages of Copsale, Nuthurst, Maplehurst and the hamlet of Sedgwick. It is the only building in the southern part of the parish that provides facilities (within the building and grounds) for the numerous activities undertaken by local organisations.</p> <p>The Hall management committee run it on a voluntary basis independently from any other organisation. It is a very well supported hall and is financed by donations, hiring fees and profits from community events.</p> <p>The Hall has gained a much larger following in recent years and to keep up to date and be able to include everyone in the community the hall is seeking grant funding for improvements. The improvements will provide better access for those with disabilities as well as better heating and toilet access.</p>
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	The finances and building/grounds are all in a condition to expect continued use by the community for the foreseeable future.
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OR

- (1) Is there a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or social interests** of the local community?

AND

- (2) Is it realistic to think that there is a time in the next five years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or social interests* of the local community?

Yes/No	Please explain why

Note:

*A working definition of 'non-ancillary' is that the usage is not providing necessary support (e.g. cleaning) to the primary activities carried out in the asset, but is itself a primary, additional or complementary use.

** The definition of social interests includes (a) cultural interests (b) recreational interests and (c) sporting interests.

7. REASONS/EVIDENCE IN SUPPORT OF YOUR NOMINATION

Please use this space to set out why you believe the land or property you are nominating is a community asset.

Provide details and evidence of numbers of people making use of the facility; Calendar/session rotas for local groups and history of use where applicable.

The Hall and its land is the only resource in the southern part of the parish that provides a facility for varied local activities. Its sale or development for homes would deprive the neighbourhood of a facility that the community has used for its leisure and entertainment activities since 1907.

The Hall has a high utilisation for hiring that includes on a regular basis:

- Band practice groups
- Dance practice groups
- Health Walks organised by the Parish Council
- Vulnerable adults
- Children's parties
- Local organisations for AGM's, Wine Tastings
- W.I.
- Local Society's senior tea parties
- Walking groups
- Family parties
- Crafting
- Exercise classes

Plus adhoc:

- Wedding receptions
- Photo shoots
- Local society meetings

The Hall Trustees also hold regular events that are very well supported:

- Monthly bacon butty mornings – regularly serving 150
- Monthly coffee mornings
- Bird Box Building - January
- St George's Supper – April
- Sussex Day celebration - April
- Cream teas – August
- McMillan Coffee morning – September
- Pumpkin competition – annually

These events provide an opportunity for members of the rural community to keep in touch and communicate with relatives, friends and neighbours.

Please continue on additional sheet if necessary

You may wish to consider this list of examples, but please note that this is not an exhaustive list

Examples
It provides opportunities for networking and connections (it brings members of the local community together)
It provides opportunities for physical activity or leisure or health activities
It provides opportunities for continuous learning and self improvement (e.g. through

education, training courses, access to information etc)
It provides opportunities for local volunteering, sharing and donating
It serves to improve and/or protect the well being of children, young people, peoples with disabilities, or older persons in the community
It provides an opportunity for members of the community to keep in touch and communicate with relatives, friends and neighbours
It promotes the health and wellbeing of local residents
It is the last remaining asset of its type in the borough and it is important for the local community to keep it in use as its sale to a non community use would represent a significant loss to the community
It provides access to books, music, film, art, or theatrical performances for the local community
It allows residents with a certain faith or cultural background to put that faith or culture into practise
It makes leisure and entertainment activities accessible to the local community (e.g. dancing, theatre, art, cooking courses, crafting, gardening, and other sources of entertainment)
It is frequently used for community social and recreational events
It is a place that the local community frequently uses for entertainment and recreation purposes
It provides an area for outdoor leisure activities, not necessarily sports-related (e.g. picnics, walking trails, playgrounds and splash parks for children, etc)
It provides sports facilities for the local community to use
It serves as a hub for different sporting clubs and sports teams in the community

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