

NUTHURST PARISH COUNCIL

Minutes of the 'Virtual' Full Parish Council Meeting held on
Wednesday, 5th August 2020 commencing at 7.30p.m.

PRESENT: Cllr O Hydes (OBE), Cllr J Assassi, Cllr J Bromley, Cllr N Bryant, Cllr R Cato, Cllr J Chaytor, Cllr D Harber, Cllr C Kenny, Cllr D Livingstone and Cllr T Nelson

ALSO, IN VIRTUAL ATTENDANCE: Sarah Hall (Parish Clerk), County Councillor Nigel Jupp, District Councillor Toni Bradnum and two members of the public.

085-20/21 CHAIRMANS WELCOME

The Chairman, Cllr O Hydes, welcomed the members of the public and the Councillors, with a special welcome to the three new co-opted members, Cllr J Bromley, Cllr R Cato and Cllr D Harber, to the fourth remote meeting.

086-20/21 APOLOGIES FOR ABSENCE

It was **RESOLVED** to **APPROVE** Cllr J Mercers apologies for absence.

087-20/21 DECLARATIONS OF INTEREST

Cllr J Bromley declared a Personal Interest in DC/20/1093 (Millers Mead). The applicant is a close family friend.

088-20/21 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

It was **RESOLVED** the [Minutes](#) of the Full Council meeting held on 1st July 2020 be confirmed as a correct record and be signed by the Chairman. (Vote – unanimously approved)

089-20/21 CHAIRMANS ANNOUNCEMENTS

The Chairman thanked the Councillors, County Councillor Nigel Jupp, District Councillor Toni Bradnum and Clerk for all their hard work over the last few months. The Chairman was pleased to report the village green and children's play area is being well used by residents.

090-20/21 COMMITTEE MINUTES / REPORTS

It was **RESOLVED** that the minutes approved by the following Committees be **ADOPTED**.

[Planning Committee Minutes](#) – 17th June 2020

[Open Spaces & General Maintenance Committee Report](#) – 27th February 2020

091-20/21 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Councillor Toni Bradnum provided the following update on District Council business;

- Significant planning updates which are proposed to be implemented shortly. These relate to permanent changes to national legislation and other temporary measures to assist in an economic recovery;
 - 1) Buildings used for retail will be able to be permanently used as a café or office without requiring a planning application and HDC approval.
 - 2) Builders will no longer need a planning application to demolish and rebuild vacant and redundant residential and commercial buildings if they are rebuilt as homes.
 - 3) Property owners will be able to build additional space above their properties via a fast track approval process, subject to neighbour consultation.

- The Business and Planning Bill is awaiting Royal Assent
 - 4) This confirms measures to allow automatic extension of planning permissions that have lapsed during the Covid-19 lockdown for one year.
 - 5) The legislation includes temporary measures to fast-track applications from developers to request changes to planning conditions to allow building site working hours to be extended.
 - 6) Draft guidance on the extension of site working hours says that local planning authorities should not refuse applications to extend working hours to 9pm, Monday to Saturday, without compelling reasons.
 - 7) The bill includes measures to make it easier for premises in England serving food and drink to seat and serve customers outdoors through temporary changes to planning procedures and alcohol licensing.
 - 8) There are also temporary changes to the CIL regulations which are now effective. These allow for flexibility in payments until July 2021, subject to certain criteria being met.
- The Capitol is open and showing films.
- The old telephone exchange carpark is to be used for commuter parking.

Legislation is going through parliament which will tighten up Building Safety regulations, if approved contractors may not be able to approve their own inspectors. The District Councillor was not familiar with the changes.

County Councillor Nigel Jupp provided the following update on County Council business;

- Schools will be re-opening in September under government guidance.
- The consultation for Forest Boys School to become a co-educational school has closed. 69% of the responses supported the proposal, the change will be implemented in September 2021.
- Whilst the libraries were closed the staff were assigned to community hubs.
- Libraries will re-open on 17th August 2020, users should check timings as they will not be returning to full opening hours.
- WSCC Cabinet have approved a Climate Change Strategy, this will be ratified at Full Council in September and will link in with HDC's strategy.
- A meeting will be arranged with the Clerk to discuss the condition of the pavement along Church Road.

092-20/21

PUBLIC SESSION

Speaking on behalf of a Mannings Heath resident, Cllr R Cato explained that they were very concerned about how much the Certificates of Appreciation would be costing. An email had today been received from Horsham Matters explaining they were totally understaffed and in urgent need of assistance. Would the Parish Council consider making a donation to the charity instead of issuing certificates?

093-20/21

PLANNING MATTERS

i. NEW APPLICATIONS

Comments to Horsham District Council (HDC) on current planning applications were agreed unanimously.

Number	Applicant & Reason
<u>DC/20/1289</u> 14.07.2020	Variation of Condition 1 of previously approved application DC/18/2714 (Erection of a two-storey front, first floor front and side and single storey side extension. Replacement of existing tile

RESOLVED	<p>hanging with render finish, replacing existing windows and internal alterations) Relating to all proposed plans.</p> <p>New Brook Farm, Nuthurst Road, Maplehurst</p> <p>To raise no objection provided that there is a condition that “the feather edged oak boarding is treated with a flame-retardant material”.</p>
<u>DC/20/1259</u> & <u>DC/20/1260</u> 16.07.2020 RESOLVED	<p>Installation of an outside swimming pool and construction of an outbuilding and decorative wall to frame the pool (Full Planning & Listed Building Consent)</p> <p>Copsale Farm, Copsale Road, Copsale</p> <p>To raise no objection provided that there is a condition that “the facility hereby approved is for the private domestic use and enjoyment of the occupants of Copsale Farm and their relatives and friends”.</p>
<u>DC/20/1093</u> 28.07.2020 RESOLVED	<p>Retrospective application for the erection of a single storey side extension.</p> <p>Millers Mead, Nuthurst Street, Nuthurst</p> <p>To raise no objection to the extension since the amount of protrusion beyond building line is trivial.</p>
<u>DISC/20/0180</u> 16.07.2020 RESOLVED	<p>Approval of details reserved by conditions 3 and 4 to approved application DC/19/2562.</p> <p>Heathtolt Farm Bungalow, Park Lane, Maplehurst</p> <p>The Parish Council’s comments are:</p> <p>1) Objection to the discharge of condition 3 because the applicant has not provided a contamination risk assessment; and</p> <p>2) No comment on the discharge of condition 4 because the Parish Council does not have the expertise or competence to assess the drainage strategies. It suggests that these are matters for HDC’s Drainage Engineer to advise upon.</p>
<u>DISC/20/0189</u> 23.07.2020 RESOLVED	<p>Approval of details reserved by conditions 7,9,10 and 11 to approved application DC/19/0953</p> <p>Land Parcel at 520060 128496 Brighton Road, Mannings Heath</p> <p>1) No objection to the discharge of conditions 7, 9 and 11; and</p> <p>2) Object to the discharge of condition 10 because no details have been provided on cycle storage.</p>
<u>DC/20/1379</u> & <u>DC/20/1380</u> 27.07.2020 RESOLVED	<p>Alteration of dairy roof with internal works and new openings, external landscaping including steps to the house (Householder Application & Listed Building Consent)</p> <p>Nuthurst Farm, Nuthurst Street, Nuthurst</p> <p>No objection in principle provided that:</p> <p>1) HDC’s Heritage Officer is satisfied that the proposals do not affect the listed building or its setting; and</p> <p>2) there is a condition that “the Old Dairy is used as a farm office and is not used as a separate unit of residential accommodation.”</p>

ii. [DECISIONS](#) - to note the details of HDC Planning Decisions, Enforcement Numbers and the Planning Inspectorate Appeals.

iii. **PLANNING UPDATES**

DC/19/2583 Mill Farm

The Chairman, Vice Chairman and District Councillor Toni Bradnum attended a Skype meeting earlier in the day with two HDC Planning officers to discuss the Mill Farm proposal. The pitfalls of the potential scheme were outlined, including drainage,

access problems, in the AONB (development should only take place in exceptional circumstances), outside BUAB and adjacent to the St Leonards ancient forest.

The planning officer advised that he had not yet made a decision re his recommendations on the proposal to Planning Committee (North).

Former Dun Horse Inn Open Day

The developers will be holding a 'Mannings Heath first' open day giving the community the opportunity to have first look at the flats.

Open day date: 29th August - Bookings made through: Mayhew Estate Agents
shayne@mayhewestates.co.uk

Hawthorns Enforcement Issues

The Enforcement Officer visited Hawthorns on 25th June 2020 and despite repeated requests from the Clerk there has not received an update since this date. District Councillor Toni Bradnum offered to contact the Enforcement Officer if a satisfactory reply was not received.

094-20/21

FINANCE

- i) It was **RESOLVED** that the schedule of invoices for June/July totalling **£2,490.31** be **APPROVED** for payment.

Cheque/Ref	Payee Name	Details	Net £	VAT £	Total £
Direct Debit 16 July 2020	SSE Energy (June)	Unmetered Electricity Supply	122.56	6.12	128.68
S/Order 1 July 2020	Profitable Website	Website/Email Support (July 2020)	30.00	0	30.00
002069	Signomatic	Thank you Signs (COVID 19)	236.60	47.32	283.92
002070	S Hall (Clerk)	Expenses July/August	113.31	12.97	126.28
002071	WSCC	Clerks Salary May	1,472.86	0	1,472.86
002072	Horsham Fencing	Repair Fence / Gates / Post MHVG	150.00	30.00	180.00
002073	HALC	Annual Sub's 2020/21	15.00	0	15.00
002074	Cllr T Nelson	Zoom Sub's x 3 Months	43.17	0	43.17
002075	BEL Signs	MHVG COVID 19 Signs	47.00	9.40	56.40
002076	CAGNE	CAGNE PC Forum Sub's	4.00	0	4.00
002077	Process Matters	Data Protection Officer Annual Fee 2020/21	150.00	0	150.00
Total			2,384.50	105.81	2,490.31

It was **RESOLVED** to **NOTE** the receipts totaling **£3,105.71** in June 2020

Payment Method	Payer Name	Details	Net £	VAT £	Total £
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FPI	Nat West	Interest June 2020	0.56	0	0.56
FPI	HMRC	VAT Reclaim 2019/20	3,105.15	0	3,105.15
Grand Total			3,105.71		3,105.71

- ii) It was **RESOLVED** to **APPROVE** the [Nat West Current](#) account and [Nat West Savings](#) account bank reconciliations for June 2020.
- iii) It was **RESOLVED** to **APPROVE** the [Detailed Receipts & Payments by Budget Heading](#) for June 2020.
- iv) It was **RESOLVED** to **NOTE** the VAT reclaim of £3,105.15 was received from HMRC on 10th June 2020.

095-20/21 LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS

It was **RESOLVED** to **NOTE** that no members had attended Local Association, other bodies or training events.

096-20/21 APPOINTMENT OF COMMITTEES

It was **RESOLVED** for members to be **APPOINTED** to the existing committees;

Planning Committee – Cllr J Bromley, Cllr R Cato and Cllr D Harber

Finance & Policies Committee

Roads & Footpath Committee – Cllr J Bromley, Cllr R Cato and Cllr T Nelson

Open Spaces & General Maintenance - Cllr R Cato, Cllr D Harber and Cllr T Nelson

Staffing Committee

097-20/21 VIRTUAL MEETINGS

It was **RESOLVED** to **CONTINUE** holding virtual meetings, the decision will be reviewed in October 2020.

098-20/21 CERTIFICATES OF APPRECIATION

It was **RESOLVED** to **NOTE**;

- Nominations for 40 individuals and 25 organisations have been received, approximate cost less than £100.00. After much discussion on the necessity, timing and cost of the certificates it was **RESOLVED** to request quotations for printing certificates, with a ceiling budget of £200.00.
- The donation of a small grant to Horsham Matters was proposed, due to legislation only items included on the agenda can be discussed at the meeting. **RESOLVED** to carry out an email consultation.

099-20/21 PARKING RESTRICTIONS OPPOSITE TO THE ENTRANCE OF COOLHURST CLOSE

It was **RESOLVED** not to support the proposal for double yellow lines opposite the entrance to Coolhurst Close. The residents parking opposite the junction have been asked to stop parking at the location and the members felt that double yellow lines would urbanise the area.

100-20/21 ERECTION OF BIRDS MOUTH FENCING

The WSCC licence requires the contractor to have New Roads and Street Works accreditation, this has meant the original contractor cannot be used and subsequent quotations have tripled the cost. After much discussion it was **RESOLVED** to obtain further quotations for the installation of the fencing.

101-20/21 OPEN SPACES IN THE PARISH

- i) It was **RESOLVED** to **NOTE** the content of the [monthly report](#) for the children's play

- area. This included the tightening of the seat fittings and filing the cracks in the wooden log train. Weekly visual and monthly physical checks will be carried out.
- ii) It was **RESOLVED** to **NOTE** that the proposed musical event on the village green has been postponed.

102-20/21 ITEMS TABLED FOR INFORMATION

It was **RESOLVED** to **NOTE** the items tabled for information.

103-20/21 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

It was **RESOLVED** to **NOTE** that the members did not request for any items to be included on the next agenda.

104-20/21 DATE OF NEXT MEETING – to note the date of the next meeting is Wednesday 2nd September 2020.

The meeting closed at 20.50pm

Chairman
Cllr O Hydes (OBE)

Date